

2019
The One Hundred
Seventy-Sixth
Annual Report



St. Stephen's Memorial Episcopal Church



Annual Meeting
February 23, 2020

THE
Episcopal
CHURCH

September 21, 2019

The People of St. Stephen's Memorial Episcopal Church
c/o Virginia Fuller
74 South Common St.
Lynn, MA 01902
virginia231@verizon.net

On the 175th Anniversary of St. Stephen's Memorial Episcopal Church, Lynn, Massachusetts

Dear brothers and sisters in Christ,

In the first century, Jesus of Nazareth began a movement. It was a movement whose goal was to change the world into something closer to God's dream and desire for it, what the Bible often calls the "Reign" or the "Kingdom of God." It was a movement of people who committed their very lives to following the teachings, the way, and the Spirit of Jesus, living and loving the way Jesus did and does, giving and forgiving, serving and sacrificing for the good of others and the wellbeing of the world, just like Jesus.

For 175 years, St. Stephen's Memorial Episcopal Church has worked to serve the community - through your commitments to proclaiming the Good News of God in Christ and continuing to share Christ's love with others through worship and outreach. In these and so much more, St. Stephen's has continued the movement that Jesus began long ago, creating a fitting legacy to build upon for the *next* 175 years.

Please be assured of my prayers for you all as you continue to serve your neighbors and change the world into something closer to God's dream and desire for it.

For all of this, I thank Almighty God and pray God's most abundant blessings on St. Stephen's Memorial Episcopal Church for your continued growth and joy! I remain

Your brother in Christ,



The Most Reverend Michael B. Curry
Presiding Bishop and Primate
The Episcopal Church

The Most Reverend Michael Curry
PRESIDING BISHOP AND PRIMATE





**The Most Rev. Michael Bruce Curry
Presiding Bishop and Primate
The Episcopal Church**

THE 2019 VESTRY

Christopher Trahan, Senior Warden
Harry Jackson, Junior Warden
Heather Collis Puro, Treasurer
Carolyn Hoy, Clerk

Terms Expiring in 2019

Dorothy Post
Paul Whitcomb
Sandra Wittrup

Terms expiring in 2020

Pamela Alleyne
Charlotte Brown-Breckenridge
Jesse T. Potter

Terms expiring in 2021

Jay Poppe
Carline Riley-Clark
Vacant

Clergy:

The Most Reverend Michael B. Curry, Presiding Bishop and Primate

The Right Reverend Alan M. Gates, Bishop Diocesan
The Right Reverend Gayle E. Harris, Bishop Suffragan

The Reverend E. Tom Barrington, Jr., Interim Priest
The Reverend Joseph Ngotho, Pastor of the Kenyan Congregation
The Reverend Zachary Kinyua, Associate Pastor of the Kenyan Congregation

TABLE OF CONTENTS

Agenda of the 176th Annual Meeting	4
Roll Call	5
Minutes of the 175th Annual Meeting	5
Report of the Wardens	9
Reports of the Clergy and the Staff	10
Reports of Mission Goals	
Stewards of Physical, Financial, and Human Resources	15
Nurturing the Congregation	36
Hospitality to Children, Youth, and Young Adults	45
Deepening Community Engagement	52
Report of the Nominating Committee	58

AGENDA OF THE 176th ANNUAL MEETING
ST. STEPHEN'S MEMORIAL EPISCOPAL CHURCH
FEBRUARY 23, 2020

- | | |
|---|---|
| 1. Call to Order | Mr. Christopher Trahan |
| 2. Opening Prayer | The Rev. E. Tom Barrington |
| 3. Greetings | The Rev. E. Tom Barrington |
| 4. Minutes of the 2018 (February 10, 2019) Annual Meeting | Ms. Carolyn Hoy |
| 5. Senior and Junior Warden Comments | Mr. Christopher Trahan, Mr. Harry Jackson |
| 6. Report of the Nominating Committee/Elections | Nominating Committee |
| 7. Financial Reports | Ms. Heather Collis Puro |
| 2019 Financial Reports | |
| 2020 Budget | |
| 8. Transition Process | Mr. Christopher Trahan |
| 9. Clergy acknowledgments and Closing Remarks | The Rev. Tom Barrington |
| 10. Closing Prayer | The Rev. Tom Barrington |
| 11. Adjournment | Mr. Christopher Trahan |

ROLL CALL AT ST. STEPHEN’S

During the past year the following were baptized into new life in Christ here at St. Stephen’s:

Eric Charles Brock
Mylahni Amelia Perri Rose Navarro

During the past year the following completed their journey of faith and were buried from St. Stephen’s:

Maurice A. “Moe” Atherton
Barbara Knight
Martha Kennedy Berger
Robert Winter
David W. McCoy
Leonard Thomus Peterson
Nancy Jean Derick Peterson
Gregory R. Hunt
David J. Casey
John L. Close
David W. Connor

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18

MINUTES OF THE 175TH ANNUAL MEETING St. Stephen’s Memorial Episcopal Church February 10, 2019

Call to Order: 11:58 am: Senior Warden Christopher Trahan
Parish is called forward to sign in and receive copies of the Annual Report.
41 members were in attendance, exceeding the number for a quorum.
Meeting was held in the Dining Room after the 10:00 am service.

Christopher Trahan thanked all for working on and contributing to Annual Report.

Opening Prayer: The Rev. Tom Barrington, Interim Priest

Minutes of the 2018 Annual Meeting: Carolyn Hoy, Clerk
Minutes presented from the February 11, 2018 Annual Meeting, Motion made to approve the minutes made by Virginia Fuller, seconded by Nelson Woodfork, discussion, all in favor, none opposed, approved as is.

19 **Senior Warden's Comments:** Christopher Trahan
20 Challenging year without a rector, many parishioners stepped up to help where needed.
21 Flooding caused by a frozen pipe burst in January 2018, resulted in over \$100,000 in
22 damage which was covered by our church property insurance.
23 Repairs were discussed, including Food Pantry rehab which was nearing completion were
24 discussed.
25 Our parish is strong because of this faith community.
26 Jr. Warden is here all the time, letting people into the building, overseeing work being done.
27 Search Committee thanked all for their hard work and dedication.

28
29 **Greeting:** The Rev. Joseph Ngotho, Kiswahili Pastor
30 Talked about being part of St. Stephen's and welcomed The Rev. Zach Kinyua, who has
31 recently joined our Kenyan worship community. He also thanked St. Stephen's for their
32 support.

33
34 **Report of the Nominating Committee/Election**

35 Nominating Committee members: Pam Alleyne, Dorothy Post, Robert Whitney and Paul
36 Whitcomb came forward. Nominations were still needed from the floor to fill the
37 following positions. Nominations made from the floor were:

- 38 Delegates to Diocesan Convention,
39 * Charlene Leigh-Koser nominated Carolyn Edwards, seconded by Harry Jackson.
40 * Virginia Fuller nominated herself for Alternate Delegate to Diocesan Convention,
41 seconded by Bob Dixon.
42 * Pam Alleyne for Representative to the Deanery Assembly made by Dorothy Post,
43 seconded by Paul Whitcomb.

44 No nominations from the floor were made for the third Vestry seat. Christopher Trahan
45 stated that if the parish did not elect a member to the seat, then the Vestry would be
46 authorized to appoint a person to that position. There being no further discussion, a motion
47 was made by Dorothy Post, seconded by Rick Cloran to authorize the Clerk to cast one
48 ballot for the slate; motion carried. Carolyn Hoy declared the following ballot elected:

49
50 Senior Warden Christopher Trahan
51 Junior Warden Harry Jackson
52 Treasurer Heather Collis Puro
53 Clerk Carolyn Hoy

54
55 Vestry
56 Carline Riley-Clark 3-year term
57 Jay Poppe 3-year term
58 1 open position 3-year term

59
60 Delegates to Diocesan Convention
61 Pamela Alleyne Delegate
62 Carolyn Edwards Delegate
63 Virginia Fuller Alternate

64

65 Representative to the North Shore Deanery Assembly
66 Pamela Alleyne Delegate/Representative
67 Carolyn Edwards Delegate/Representative
68 Virginia Fuller Alternate Delegate/Representative
69 Helen Patmon Representative
70 Joyce Wallace Representative

71

72 **Financial Reports: Heather Collis Puro, Treasurer**

73 In this time of transition, we have a unique opportunity. You never learn unless you are
74 uncomfortable. A lot has been learned this year. There are many challenges facing us.
75 Barbara Boucher thanked Heather for her hard work and presenting great reports
76 Nelson Woodford spoke about St. Stephen's Towers which was built because of
77 parishioners decided the community needed affordable housing in early 1970s but is a
78 separate entity.

79 Questions were asked and answered about financial reports. There being no more
80 discussion, Heather stated that she would be happy to answer any additional questions in
81 the future, should anyone have them.

82

83 **Search Committee: Helen Patmon, Co-Chair**

84 The committee is presently working on Parish Profile using information gathered from a
85 survey, interviews and small group discussions. The committee is asking questions of,
86 "Who are we?", "Who you want us to be?", and "Who do you want us to bring in to
87 guide us in the future?" Currently, there are 11 members which includes a writing team
88 who are working hard on the Parish Profile and will be presented to Vestry in March and
89 then to the Parish in April.

90

91 **175th Anniversary Celebration: Virginia Fuller**

92 Committee members, Pam Alleyne, Irene Axelrod, Charlotte Brown-Breckenridge,
93 Marilyn Cloran, Carolyn Hoy, Harry Jackson, Lucinda McClain, Paul Stonkus and
94 Christopher Trahan

95 Celebration on Sunday, September 22, 2019 Eucharist with Bishop Alan Gates

96 Trails and Sails and Celebration Dinner on Saturday, September 21, 2019

97 175th Anniversary Commemorative Book will be created which will include photos,
98 stories, ads

99

100 **Clergy Acknowledgements and Closing Remarks: The Rev. Tom Barrington**

101 Tom is so grateful for the opportunity to be here and for all support received at St. Stephen's.
102 Tom thanked Vestry members whose terms ended: Teka Lumumba, Robin Washington
103 and Robert Whitney. He extended his thanks to staff members Brandi Walker, Office
104 Manager and Marty Splaine, Sexton. The Rev. Tom reported that Jason Cruz and 20
105 teens from St. Stephen's Oasis group attended the high school retreat at Barbara C Harris
106 Camp and Conference Center.

107

108 **Closing Prayer: The Rev. Tom Barrington**

109

110 **Adjournment: 1:31 pm**

Wardens & Staff



REPORT OF THE WARDENS

The St. Stephen's Memorial Church community has done some amazing work over the course of 2019. Though we are in the midst of a long transition between two rectors, parishioners have stepped up to make sure that the parish continues to operate as seamlessly as possible. Vestry members, ministry leaders, the KIC advisory board, the numerous committees and our interim Priest, the Reverend Tom Barrington, have demonstrated both flexibility and tenacity to see that all the good work this parish does, continues to thrive as we discern the calling of a new rector.

This year we have faced some hurdles, particularly around building fire and safety code upgrades, food pantry volunteers had to work harder transporting food back and forth from temporary storage, our summer community youth programs had to be relocated to the Washington Community STEM elementary school while building work continued. Fall programming was delayed as we waited for city and state officials to sign off on all the work.

In the midst of all that, our Search Committee spent countless hours gathering information about the hopes and aspirations for the future from our parishioners as well as the history of our parish, then wrote, presented and edited our Parish Profile. Our 175th Anniversary Committee spent hours each week throughout January through September, planning and preparing celebratory events throughout the year, culminating on Sunday, September 22, 2019 with our Festival Eucharist, celebrated by the Bishop Diocesan, the Right Reverend Alan Gates.

With the non-renewal of a long-standing grant from the Amelia Peabody Foundation for 2019, the Vestry reallocated funds and well as gathered funds from anonymous donors to see that our teens could complete the second semester of the 2018-2019 school year with Jason Cruz, who subsequently resigned at the end of June 2019. We continue to question ourselves on how do we engage youth and young adults in our parish life amidst a rapidly changing society.

Our parish leadership and the leadership of our Kenyan Congregation have been meeting since the summer to discuss our relationship with one another and how our congregations can work together. These conversations also bring in the question of finances, structures and visions for the future.

It truly has been a roller coaster of a year dealing with the "trials" and celebrating the "tribulations." Though, we would say, that this is a good sign that this parish is very much alive! As Bishop Gates said in his sermon at the 175th Anniversary, "here we raise our Ebenezer". It is here that the people of St. Stephen's raise and put forth their very best with the resources we have available to us.

Respectfully Submitted,
Christopher Trahan, Senior Warden

Harry Jackson, Junior Warden

REPORT OF THE INTERIM PRIEST

Our lessons today about Moses receiving the law on Mount Sinai, (Exodus 24:12-18) and Jesus' Transfiguration (Matthew 17:1-9) describe powerful encounters with the living God. They significantly changed the ministries of Moses and Jesus. However, for the Israelites and the Disciples, the immediate result was doubt and confusion.

Robert Alter, a translator and commentator on the Hebrew Scriptures, notes "The assembled people at the foot of the mountain look up awestruck as Moses disappears into the cloud for 40 days and 40 nights. That seemingly interminable absence of the leader will in due course engender trouble down below."

Jesus goes up the mountain with his closest followers, Peter, James and John. Jesus is transfigured; he experienced for the first time his full divinity. It completes the revelation he had at his baptism when the Holy Spirit pronounced that "This is my son, the Beloved, with whom I am well pleased." (Matthew 3:17) Coming down from the mountains, Jesus "sets his sight on Jerusalem" and with grim determination begins his journey towards his betrayal, torture, and crucifixion.

Peter, James, and John, are clueless, they completely misinterpret what is going on. They fail to let go of fantasies power and control. They are sworn to silence as they repeatedly fail to understand when Jesus tells them about his suffering and passion.

Here at St. Stephen's, the last two years have resulted in some doubt and confusion.

- Moses has disappeared up into a mountain surrounded by smoke and fire. Meanwhile, we are getting by the best way we can.
- It is rumored that Jesus had some kind of transformation, but it looks to us that he heading towards disaster.

But I tell you God has been at work among us. The Holy Spirit has blessed us. It might not always feel like it, but I believe St. Stephen's is stronger than ever.

The four big events that have defined this year are the renovations of downstairs, the 175th Anniversary Celebration, the continuations of the Kids in Community Summer Camp and Afterschool, and the search for a new Rector.

Each one of these have required a huge amount of effort by the leadership and members of this congregation. None of them have been easy. Sometimes it has felt that the principalities and powers were going to have their way, forcing us into oblivion. They have required us to trust each other when trust has felt in short supply. Through all of these events, we have had to trust in God. As the Israelites and the Disciples discovered, that was not always easy or clear. There has also been significant cost to the events of this past year, both human costs and financial cost. I pray that we may be able to reconcile the former as we wrestle with the latter.

The downstairs renovations were pushed on us by outside forces. The asbestos abatement in the Dining Room was the result of frozen pipes in 2018. We are blessed that our insurance paid for the abatement. However, we became aware of a number of other significant upgrades that needed to happen. The City Health Inspector cited us for an old leaky sink in the Food Pantry space. She was right, it was disgusting and unsanitary. The problem with replacing a simple sink in a 140-

year-old building is that it always leads to other problem. This was exacerbated by the Building Inspector requiring a lot of other upgrades to bring the space up to code. The Vestry and other parish leaders had to decide if the groups that used downstairs were worth the cost of the upgrades. They said yes. We found the money and now have a significantly improved space that can be used in many different ways.

The 175th Anniversary Celebration on September 22nd was a glorious series of events. Bishop Gates preached about Ebenezer; “the stone of help” Samuel set up to commemorate God’s help to the Israelites. (1 Samuel 7:12) The Bishop challenged us to remember God’s help in the past and trust in God’s continued help in the future. The 175th celebration reminded us of both St. Stephen’s impact in our community in the past as well as our commitment to continue to proclaim the love and justice offered to all in Christ Jesus.

The Kids in Community Summer Camp almost did not happen as we were told three weeks before opening that we could not use our downstairs space until we had finished all of the renovations. In a time bordering on despair, Bonnie Bishop, the KIC Board, Wardens and Vestry scrambled to find an alternative site. We were blessed when the Lynn Public Schools allowed us to take over the Washington STEM Elementary School on Blossom Street for both the KIC Summer Camp and Summer Learning. In the fall, Shannon Morrissey, the KIC Director, continued the licensing process for the KIC Music and Arts Afterschool Program (KIC-MAP). It re-opened after a two-year hiatus, providing very low-cost afterschool care, centered on music and the arts, for underserved children.

2019 has also been the year the Search Committee has worked diligently to find and call a new Rector for St. Stephen’s. I cannot over emphasize how hard they have worked putting in countless hours finishing the parish profile, searching out candidates and discerning who would be best to lead St. Stephen’s. As you know, they had to report out that they could not reach consensus on any of the applicants. The reality of discernment is that sometimes the answer is no. I know that this is a great disappointment to everyone involved. However, the Search Committee has contributed a valuable service to this parish. They have wrestled who we are and where we are going. They produced a Parish Profile that Regional Canon Martha Hubbard has described as the most honest profile she has seen. They have also dared to explore some of the tender places in the parish that are the result of our diversity and dynamism. The Search Committee has moved this parish to be able to more honestly receive a Priest-in-Charge.

I want to publically thank them for their service, Helen Patmon and Steve Switzer, Co-Chairs, Paulina Cruz, Bob Dixon, Ginny Fuller, Pam Poppe, Emily Sherwood, Bob Tucker, Joyce Wallace, Keri Whitcomb and Sandy Wittrup.

It is not always easy to see how God is a work among us. This is especially true when we are still in process, still on the journey, still discovering what challenges lay ahead. The Israelites spent many years following Moses as he led them through the desert until God got them to the Promised Land.

The Disciples did not understand the Transfiguration, or Jesus apparent failure in crucifixion, until the Resurrection and the coming of the Holy Spirit.

I pray you members of St. Stephen’s Church be encouraged as we continue on this sacred journey. May we hear the word from 2nd Peter 1:18-19 and rejoice in God’s continue presence:

We ourselves heard this voice come from heaven, while we were with him on the holy mountain. You will do well to be attentive to this as to a lamp shining in a dark place, until the day dawns and the morning star rises in your hearts.

Faithfully yours,
The Reverend E. Tom Barrington, Jr.

Matthew 17:1-9

Six days later, Jesus took with him Peter and James and his brother John and led them up a high mountain, by themselves. And he was transfigured before them, and his face shone like the sun, and his clothes became dazzling white. Suddenly there appeared to them Moses and Elijah, talking with him. Then Peter said to Jesus, "Lord, it is good for us to be here; if you wish, I will make three dwellings here, one for you, one for Moses, and one for Elijah." While he was still speaking, suddenly a bright cloud overshadowed them, and from the cloud a voice said, "This is my Son, the Beloved; with him I am well pleased; listen to him!" When the disciples heard this, they fell to the ground and were overcome by fear. But Jesus came and touched them, saying, "Get up and do not be afraid." And when they looked up, they saw no one except Jesus himself alone.

As they were coming down the mountain, Jesus ordered them, "Tell no one about the vision until after the Son of Man has been raised from the dead."

REPORT OF THE KISWAHILI PASTOR

The year 2019 ended up at a high note which made us enter 2020 with a lot of hope and confidence. The year 2019 involved a lot of positive changes that boosted our numerical Sunday attendance especially the youth.

Rev. Zack Kinyua, who has spent most of his time teaching music to the youth, has contributed to the numerical growth of the congregation. The Sunday School Service was a new initiative that helped boost the number of children in the congregation. We had a few infant baptisms and dedications.

2019 was a success in many ways especially to the many events that took place. One of them was the annual Anglican Church musical festival. This event was a success and the St. Stephen Kenyan congregation took the second position out of the six churches that participated. We are looking forward to taking the lead in the 2020 competition. Nevertheless, the financial growth has not been encouraging. Rev. Zach and I have decided to include during our sermons, teaching about giving, pledging and tithing. We hope this will help people see the need of supporting the congregation in order to cover the many expenses that are ahead of us. If this happens, it will enable us to stand on our own.

We also welcomed the idea of exchanging pulpits and if this continues it will help bring the two congregations closer spiritually and socially. With God's help, we will be able to achieve many good things for the congregation and have a better year in 2020.

The Reverend Joseph Ngotho, Pastor
Kenyan congregation

REPORT OF THE SEXTON

The Sexton is responsible for the cleaning and care of the building and making sure that the building is open for worship, programs and the weekly activities of the parish. Just to name a few of the things I do here are safety checks, clean the bathrooms, take out the trash, care for the grounds, vacuum and hunt down those ever present cobwebs. During the summer months, it was my pleasure to support those maintaining the four gardens and give the food to members of St. Stephen's Church.

I also enjoy welcoming and helping all those who come in the buildings, be it AA/NA, ECCO, the Food Pantry, the homeless or those who are simply curious about this beautiful church. I enjoy helping all members of St. Stephen's in any way I can. Most of all I enjoy spreading the good work of St. Stephen's to all I meet.

I would like to thank the Vestry, especially Chris and Harry for showing me how things are done at St. Stephen's and to the Rev. Tom Barrington for all his help in guiding me.

Respectfully submitted,
Marty Splaine



Stewards of our Resources



St. Stephen's Memorial Episcopal Church
Thank you for your gift of giving!

NAME	AMOUNT
BOYD	\$10
BURKE	\$10
COOPER	\$10
DUNN	\$10
FISHER	\$10
GARDNER	\$10
HARRIS	\$10
JONES	\$10
SMITH	\$10
WALKER	\$10
WILLIAMS	\$10
ZIMMERMAN	\$10
TOTAL	\$100



STEWARDS OF PHYSICAL, FINANCIAL, AND HUMAN RESOURCES

REPORT OF THE STEWARDSHIP MINISTRY TEAM

The pledge drive for 2020 pledges began in December this year with the theme of “For we are God’s fellow workers, you are God’s field, God’s building” (1 Corinthians 3:9). Given that we just celebrated our 175th anniversary, this seemed an appropriate focus for this year’s campaign.

As we look forward to welcoming our new rector and will have reduced operating income from the interest on our endowment in 2020, pledges must raise more income this year than in the past. Consequently, the vestry and finance committee joined forces with the stewardship team to kick off the pledge campaign with a Stewardship Celebration Brunch after the 10:00 AM service on December 8th. During Sunday services leading up to December 8th, we heard from our fellow parishioners Charlene, Heather, Joyce and Jasmine. Thank you to them for their inspiring words. At the brunch, the need for increased pledging was explained. In addition, vestry members reached out to members of the parish to encourage them to submit increased pledges, if possible.

Thank you to everyone who has submitted a pledge form. The goal for 2020 is \$165,000. At the time of this writing, 63 pledges have been received totaling \$121,000, so we have a way to go. If you have not pledged yet, it’s not too late. Do it now! Every pledge is important. Yellow pledge cards are available in the Galahad Area.

For 175 years, St. Stephen’s has stood as a beacon of God’s love in Lynn. We have all been blessed, thanks to the stewardship of previous generations. Now it’s our turn to step up in gratitude to ensure that St. Stephen’s will continue to do God’s work in this field for the next 175 years.

Respectfully submitted,
Susan Rosevear for the Stewardship Ministry Team
(Carolyn Hoy, Lucinda McClain and Dorothy Post)

REPORT ON RAISING UP AND FORMING ORDAINED LEADERS

Dear St. Stephen’s Community,

It is with great gratitude and (maybe greater) disbelief that I tell you I am inching closer toward ordination. I have just completed my interviews for candidacy, I am in my second of three years at Boston University School of Theology for my Masters of Divinity, and I continue to work as chaplain to the MANNA Community through the Cathedral. I am living in intentional Episcopal community where we eat together, laugh a lot, and pray Morning Prayer together each morning. As I pray for all of you, I hope you might pray for my continued journey toward ordination, for discernment along the way, and for faithfulness in following God’s call wherever that might lead.

Faithfully submitted,
Kevin Neil

REPORT OF THE BUILDING COMMITTEE

This past year was filled with much work organized by many people. The year began with construction work still being carried over from 2018 for both the food pantry and the KIC MAP (afterschool program). With over \$100,000 in completed repairs to the lower level of the parish house, code upgrades and deferred maintenance was addressed. In the late spring, our food pantry moved back into its renovated space. The stairways into the meeting room and the dining room were brought up to code regulations, fire rated doors were installed, all heating pipes were covered with sealed insulation, the leaking wall on the garth side of the parish house was repointed from the stage of Lawrence Hall to several feet below grade level, rotted floor joists were replaced in the food pantry and in the pantry storage closet, as well as plumbing work for a hand wash station and the sewer line.

In order to have our KIC MAP and KIC Summer programs, additional fire code upgrades were required. Fire pull stations had to be relocated next to all exterior egresses. Heat risers had to be replaced with combination smoke and carbon monoxide detectors and a new addressable master control station had to be installed on the main floor. This upgrade cost approximately \$40,000.

The cast iron stove in the Parish Kitchen, original to the 1956 parish house addition also had to be replaced. A new 10-burner, gas-fired stove with double ovens, was purchased. A stainless-steel surround also had to be installed as part of the current fire safety requirements. (A new Ansell System hood will be installed in 2020 finishing that project.)

Finally, by August, city and state inspectors have signed off on all code upgrades and all required permits and licensing were obtained for KIC MAP in the fall.

We were also blessed this year to have the return of Passport Camps come back to the Boston Area to do their summer mission work. Passport Camps connected with St. Stephen's and sent a crew of about 30 teenagers and several adult chaperones over the course of 4 days who pruned all the Norway maple trees along our property line, raised their canopy and cleaned all the leaves and debris along the western border of our church property. The group also scraped off the chipping paint and repainted the foundation wall of the Anderson Wing, donating approximately 360 human-work hours to the parish. In addition to the aforementioned capital work, the Building Committee saw that routine repairs and maintenance were performed around the church either through the work of our sexton or through contracts with outside professionals.

Respectfully submitted,
Harry Jackson, Chair

REPORT OF THE BUILDING RESTORATION COMMITTEE

No new projects around preservation or restoration happened in 2019. Due to the Clergy Transition Process, it was strongly recommended and encouraged that the remaining balance on the construction loan for the Apse Wall and the Sacristy projects be paid off. The Vestry voted to close out the loan by taking approximately \$400,000 out of our endowment. It also did not seem prudent at this time of transition to start a major restoration project in the midst of a clergy search.

However, at this time, the Building Restoration Committee has the next major project, the North Wall and Ascension Window nearly “shovel-ready.” The children of Audrey V. Bowlby, continued payment on their pledge of \$300,000 toward their memorial gift for restoring the North Wall (the front façade facing the Lynn Common) inclusive of the stone tracery that holds the Ascension Window, so that the window may also be restored. The Building Restoration Committee members in 2019 were Irene Axelrod, Marilyn Cloran, Virginia Fuller and Harry Jackson

Respectfully submitted,
Christopher Trahan, Chair

REPORT OF THE “ARTWEEK” & “TRAILS AND SAILS” EVENTS COMMITTEE

The whole Artweek event took place on Saturday, April 27th from 11:00 am to 2:00 pm and was similar to our Trails and Sails weekend event described below, which occurred on September 21st, the 175th Anniversary weekend. Celebrations for our 175th Anniversary Year began with this Artweek event. In addition to the normal tours of our Tiffany windows, an organ concert by Bruce Beecroft was given at the end of the tours. It was titled “Tiffany Americana Music.” Artweek is an award winning creative festival, spearheaded by the Boch Center and Highland Street Foundation, which has included thousands of events and millions of dollars in publicity. Trails and Sails weekends only involve locations in Essex County whereas Artweek includes all of Massachusetts.

There were 150 events during the two Essex Heritage “Trails and Sails” weekends the end of September, all free of charge. St. Stephen’s was open on Saturday, September 21st from 10:00 am to 2:00 pm and over 65 people came to view the windows, hear a lecture on Tiffany glass and tour the church. The tours started with Rick Cloran giving a presentation on the details of the windows using enlarged photographs of some of the sections. He also discussed the different types of processes used to give the glass different effects. Irene Axelrod and Chris Trahan continued with a discussion of the Mudge family and their graves in the garth along with our history and then went into the church where the windows shown in all their glory on a beautiful sunny day. Sally Gosselin greeted people at registration assisted by Lucinda McClain. It was an excellent opportunity to showcase our treasures. People marveled that there was such a place in Lynn.

Respectfully Submitted,
Marilyn Cloran, Coordinator

REPORT OF THE PARISH HISTORIAN & PARISH ARCHIVIST

2019 was a milestone year for the life of the St. Stephen's community, as we celebrated the 175th Anniversary of the founding of our parish back on September 22, 1844. To mark the event, historical photos and other artifacts were on display at the Anniversary Dinner and Reception. In conjunction with the 175th Anniversary Committee, we hosted the Diocesan Parish Historians Annual Meeting in June.

Many parish historians, church wardens, stained glass aficionados and parish property committee members attended this event. Keynote speakers were Mr. Roberto Rosa of Serpentino Leaded and Stained Glass, the company that has restored several of our windows, and our own, Mr. Richard Cloran. Roberto Rosa talked about the restoration process, the care of stained glass windows and what to look for in a company as parishes consider sending their windows out for restoration. Rick Cloran gave an engaging and often humorous presentation on Louis Comfort Tiffany and the features found in our own windows here at St. Stephen's.

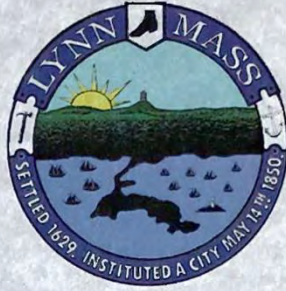
It was evident by the larger than average attendance at this event and the number of people who stayed to ask questions about the windows and our own restoration activities, that those in attendance were quite pleased with event. Lynn Smith, the Registrar-Historiographer for the Diocese of Massachusetts noted in her thank you to letter to the parish, that this "was one of the best meetings ever!"

We would like to extend our deepest thanks to all our fellow St. Stephen's parishioners who helped host this event in the myriad of ways, really showcasing St. Stephen's Church building, its history and its warm and inviting hospitality!

Respectfully submitted,
Christopher Trahan, Parish Historian

Irene Axelrod, Parish Archivist

City of Lynn



Official Citation of the Mayor's Office

BE IT KNOWN THAT MAYOR THOMAS M. McGEE
HEREBY EXTENDS HIS MOST SINCERE CONGRATULATIONS AND
HIS GREAT APPRECIATION TO:

St. Stephen's Memorial Episcopal Church

IN RECOGNITION OF:

*The happy occasion of your one hundred & seventy -
fifth anniversary in the City of Lynn*

AND BE IT FURTHER KNOWN THAT THE ENTIRE CITY OF LYNN EXTENDS ITS BEST
WISHES FOR CONTINUED SUCCESS, GREAT JOY AND HAPPINESS.

DATE: SEPTEMBER 25, 2019

Thomas M McGee

Mayor Thomas M. McGee



REPORT OF THE 175TH ANNIVERSARY CELEBRATION COMMITTEE

The 175th Committee started meeting on a weekly basis in January 2019, to plan various events to commemorate the 175th Anniversary of the founding of our parish on September 22, 1844. This milestone event also served as an opportunity to help raise operating and capital funds for the parish. The committee came up with the theme, *“Cherishing the past...Celebrating the present...Strengthening our future.”*

Five events were planned over the course of the year. On Saturday, April 27, 2019, we hosted an Art Week Presentation on our Tiffany Windows and provided tours of the church. Mr. Bruce Beecroft concluded the day with an organ concert with “Americana” music. Later, on Saturday, June 1, 2019, the parish hosted the Diocesan Parish Historian Society’s Annual Meeting, providing space, food, programming and hospitality to people from around the diocese in our sister parishes. The programming culminated on the weekend of Saturday, September 21, 2019 and Sunday, September 22, 2019. That Saturday, the parish was open for Essex National Heritage Commission’s “Trails and Sails” event for tours of our famous Tiffany windows. Later that evening, we hosted our 175th Anniversary Dinner in our parish dining room. The event was catered with live music entertainment. St. Stephen’s parishioners from near and far gathered to eat, reminisce with each other, rekindle old friendships with those who have moved to other states and hear greetings from clergy who have served St. Stephen’s in the past. A large display of historical parish artifacts, representing parish life spanning the last 175 years, were on display and created engaging conversations, speaking volumes of the great work this parish continues to do in the greater Lynn community.

The next day, Homecoming Sunday, our principal 10:00 am Festival Eucharist commemorating St. Stephen, Deacon and First Martyr, was presided over by our Bishop Diocesan, The Right Reverend Alan M. Gates, who served as a seminarian here during the 1986-1987 academic year. Attendance at this serviced matched that of Easter Sunday. Committee members were instrumental in helping with the planning of the liturgy including the selection of hymns and the readings, compiling together selections used at other milestone anniversaries. After the 10:00 am service, the parish gathered together in the dining room for a catered reception.

As part of the fundraising efforts undertaken by the 175th Committee, a Commemorative 175th Anniversary book was developed. The parish’s history, color photography, as well as advertisements placed by parishioners and the wider Lynn community were compiled. The book raised approximately \$14,000 for the parish’s operating budget. In addition, the committee selected a special, locally produced in New England, 24-karat gold plated keepsake memento containing a picture of our rose Ascension Window. The net profit of the sale of this memento is designated to the Window Preservation fund.

Members of the 175th Anniversary Committee were: Pam Alleyne, Irene Axelrod, Charlotte Brown-Breckenridge, Marilyn Cloran, Virginia Fuller, Carolyn Hoy, Harry Jackson, Sr., Lucinda McClain, Paul Stonkus and Christopher Trahan.

Respectfully submitted,
Virginia Fuller and Christopher Trahan, Co-chairs

In the Name of the Father; and of the Son, and of the Holy Spirit. Amen.

DIOCESE OF MASSACHUSETTS



Certificate of Congratulations to St. Stephen's Memorial Church, Lynn

For 175 years, St. Stephen's Church in Lynn has been a faith community dedicated to making Christ's Gospel of love, compassion, and justice present in the congregation and in the wider community.

In the 20th Century, the church offered educational programs such as an interdenominational afterschool religious education program, the Industrial School for Immigrants, and hosted chapters of the Order of Sir Galahad and the Order of Fleur de Lis to inspire the youth of Lynn.

In 1976, the church partnered with Episcopal City Mission to establish the St. Stephen's Tower Apartments, providing over 100 housing units for senior citizens.

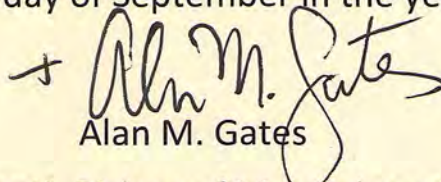
Later, the parish joined other faith communities to form the Essex County Community Organization, which continues to address social justice issues. The congregation was a founding member of My Brother's Table, a program that remains a place for food and hospitality.

St. Stephen's newest program, Kids in Community, provides fun and enrichment during the school year and offers summer day camp with field trips, art, music, science, and outdoor play.

The parish builds understanding and fellowship through the Beloved Community Program, Bible study, book groups, the Women's Group, fairs, and dinners.

As the members and friends of St. Stephen's Memorial Church gather to celebrate its 175th anniversary, our Diocese offers our sincere thanks to God for your faithful witness and dedication of spreading the Good News of Jesus Christ throughout the decades.

Presented on this 22nd day of September in the year of our Lord 2019


Alan M. Gates

Sixteenth Bishop of Massachusetts

REPORT OF THE BIG MONEY RAFFLE COMMITTEE

The Big Money Raffle was held on June 30, 2019, in the Dining Room at St. Stephen's Memorial Episcopal Church. The Raffle Committee decided to start selling tickets earlier in the year in order to accommodate the 175th Anniversary Celebration in September. 230 \$100 tickets were sold. Expenses for food and supplies totaled \$5,271.45. Total income from the event came in at \$17,788.00.

Steve Switzer was our host again for the evening and the catering was provided by David Shalvoy of Christopher's Café in Lynn. This year's raffle team included Heather Collis Puro, Carolyn Hoy, Sandy Wittrup, Pam Alleyne, Irene Axelrod, Ginny Fuller, Sally Gosselin, Chris Trahan, and Joyce Wallace. The Vestry also stepped up to help us to reach our ambitious ticket sales goal.

Prize Winners: \$5,000 Diocesan Bishop Alan Gates; \$1,000 Adelaine Vonleh; \$750 Group Ticket – Laurie Fucillo, Jim Mulloy, Karen Guelfo, and Derek Sands; \$500 Reverend Brian Raiche, Rector of Good Shepherd, Reading, MA; \$250 Jeff Shaw, Context Architecture.

We surpassed our 2018 ticket sales by selling an 10 additional tickets. We were fortunate enough to have Bishop Alan Gates donate back his prize money. He designated \$2,500 of the winnings to St. Stephen's Memorial Episcopal Church's operating expenses and \$2,500 to the KIC MAP afterschool program.

Respectfully submitted,
Heather Collis Puro and Carolyn Hoy

REPORT OF THE HARVEST FAIR COMMITTEE

The 2019 Harvest Fair was held on Saturday, November 23 from 9:00 am to 3:00 pm. Rev. Tom Barrington gave the opening prayer. The fair was co-chaired by Marilyn Cloran and Sally Gosselin. Special thanks to Carolyn Hoy for putting together our Ad book which this year had a beautiful view of the church from High Rock Tower on the color cover. The fair was a major undertaking as we had 40 same-day raffles and an additional 15 gift cards for the trees. There were also 10 silent-auction items plus the multi-prize and quilt raffles.

The multi-prize raffle had three prizes with the first prize worth over \$1,000. It was a two-night stay at the Salem Waterfront Hotel with Sunday Jazz brunch at the Hotel Hawthorne, a \$50. Gift Card to The Derby Restaurant in Salem and a \$100. Gift Card to The Ledger Restaurant in Salem. Second prize was three \$100 cash cards and third prize was a Kindle Fire HD. This raffle was very successful bringing in \$1,400. Winners were Margie Messina, first prize, Charlie Ward, second prize and Mike Moore, third prize. A second raffle of a civil war patterned handmade/machine-made quilt brought in an additional \$200. The winner was Bonnie Bishop who wanted it so very much.

Attendance increased this year again to 160 who signed in for a number and there was a festive atmosphere all day. We even made Lynn Cable TV with activities being filmed and Marilyn Cloran and Terri Kay being interviewed. We are indebted to many parishioners who most importantly supported the Fair making and donating lotion, Afghans, quilts, knitted items, books, baked goods and many other items of significance as well as their time and money. Rick Cloran once again gave two tours of our Tiffany windows including a lecture on Tiffany glass.

Steve's Café headed by Steve Switzer was very successful again taking in \$1,060. The tables were filled all day. Same-day raffles made \$1,850 while Silent Auction made \$720. No matter how much one table makes it is extremely important to have a variety of things for people to enjoy buying, having fun with or eating. A children's fair was held within the fair from 10:00 am to 2:00 pm. and gave out free books. It was headed up by Charlotte Breckenridge and Sandy Wittrup.

We want to thank all who helped in any way. Several of our workers had worked on the fair since their days here in Sunday school. And not to be forgotten, thank you to all who set up and took down. A thank you get-together with refreshments was held on Sunday, January 7 after the 10:00 am service. Feedback was given by the workers with ideas to make next year's fair even more successful.

The final income was \$8,000 including donations of \$1,194. An additional \$850 in ads was sold. This year because the 175th celebration came close to the fair on September 22, it was decided not to solicit any of the businesses who supported our Anniversary ad book. Thus, the revenue from the ad book was much less than last year but the 175th ad book did exceptionally well.

Respectfully submitted,
Marilyn Cloran and Sally Gosselin, Co-Chairs

REPORT OF THE PARISH TREASURER

Major decisions by the Vestry and Finance Committee:

- Creating an Operating Fund Policy. An operating fund is an unrestricted fund balance set aside to stabilize a nonprofit's finances by providing a cushion against unexpected events, losses of income, and large unbudgeted expenses.
- Paid off the Eastern Bank Loan with unrestricted endowment funds.
- Renewed our relationship with the deBurlo Group and confirmed them as our financial advisors. We also renewed and adopted an Investment Policy Statement
- Enacted the following recommendations from the audit and transition consultant:
 - Changed the investment mix in our unrestricted endowment to include 30% in short term cash and cash equivalents and 70% in stock.
 - Approved a list of vendors that the Church can use for Electronic Funds Transfer and a coinciding policy (EFT)
 - Adopted a formal bill payment procedure to be used by all staff and volunteers that incur expenses for the Church and their associated organizations.

Financial Statements: Significant changes in expected income, including diocesan support, pledge fulfillment and grant income affected the Church's ability to end the year in the black. Programs like KIC, Summer Learning and OASIS that once brought income that could help support utilities and other building expenses faced their own funding and operational challenges. Successful fundraising around the 175th, as well as both the Parish Fair and Big Money Raffle reaching their income goals brought much needed funds over the course of the year. Major capital projects including the refurbishing our fire alarms, smoke detectors and the food pantry account for the expenses from the Preservation Fund. These budget fluctuations mean that we ended the year with about a \$5,000 deficit after moving all capital expenses to be paid out of the Preservation Fund. This deficit has lowered our operating reserve to \$14,000.

2019 Balance Sheet This report details the assets and liabilities of the church, including cash and investments held in our bank and investment accounts. It also details the restricted and designated funds that the Church oversees. These funds come from donors and grants and it is required that we delineate these funds from our operating funds.

At this time, the Finance Committee still needs to determine how the pay off of the \$403,000 Eastern Bank Loan will be allocated to the Endowment Funds. This work will be taken up in 2020 and a report made to the Parish. The Endowment Fund Report is not included in the reports at this time.

2020 Budget This year's budget reflects our plans for the future. It includes compensation and benefits that will support our current interim and future priest-in-charge. There are no major cuts to staff or programs. A great effort by the Vestry and Stewardship Committee was made to increase pledges in order to address the Parish's income needs. Although many were able to increase their pledges, we did not meet our goal and therefore the budget is balanced on taking additional withdrawals from our unrestricted endowment. In addition to taking these additional funds, the special offering goal was raised to include a \$12,000 appeal to match prior year fundraising numbers.

Respectfully submitted,
Heather Collis Puro, Parish Treasurer

St Stephen's Memorial Episcopal Church

BUDGET VS. ACTUALS: FY_2019 - FY19 P&L

January - December 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Regular Support (3)				
4010 Plate Offerings Income	3,859.41	7,500.00	-3,640.59	51.46 %
4020 Pledge Income	150,534.81	148,700.00	1,834.81	101.23 %
4025 Pledges Previous Year	2,208.40	1,500.00	708.40	147.23 %
4030 Special Offerings Income	15,844.17	12,000.00	3,844.17	132.03 %
4050 Flowers & Candles	3,400.00	4,000.00	-600.00	85.00 %
Total 4000 Regular Support (3)	175,846.79	173,700.00	2,146.79	101.24 %
4100 Withdrawals from Funds (4)				
4110 Endowment Withdrawals	72,907.80	108,547.00	-35,639.20	67.17 %
4120 Together Now Fund	28,373.50	27,693.50	680.00	102.46 %
Total 4100 Withdrawals from Funds (4)	101,281.30	136,240.50	-34,959.20	74.34 %
4300 Space use (5)				
4310 Funeral/Wedding Fees Income	300.00	1,500.00	-1,200.00	20.00 %
4320 Community Gifts Income	8,607.89	10,000.00	-1,392.11	86.08 %
Total 4300 Space use (5)	8,907.89	11,500.00	-2,592.11	77.46 %
4400 Fundraisers (5)				
4410 Parish Fair Income	8,000.00	8,000.00	0.00	100.00 %
4425 175th Anniversary Celebration	5,987.00	1,000.00	4,987.00	598.70 %
4430 Special Events Income	350.00	350.00	0.00	100.00 %
4440 Program Book Income	14,288.66	10,000.00	4,288.66	142.89 %
4450 Big Money Raffle Income	17,788.00	15,000.00	2,788.00	118.59 %
Total 4400 Fundraisers (5)	46,413.66	34,350.00	12,063.66	135.12 %
4500 Parish Orgs, Other (5)				
4510 Tower Gifts Income	50,000.00	50,000.00	0.00	100.00 %
4520 Dividends, Interest, etc.	16,374.75	16,000.00	374.75	102.34 %
4590 Income - Other	52.00	1,500.00	-1,448.00	3.47 %
Total 4500 Parish Orgs, Other (5)	66,426.75	67,500.00	-1,073.25	98.41 %
4600 Bequests Used for Ops (6)	33,339.49	33,000.00	339.49	101.03 %
4700 Diocesan Grants for Ops (7)	-323.00	5,000.00	-5,323.00	-6.46 %
4800 Other Grants for Ops (5)		5,000.00	-5,000.00	
Total Income	\$431,892.88	\$466,290.50	\$ -34,397.62	92.62 %
GROSS PROFIT	\$431,892.88	\$466,290.50	\$ -34,397.62	92.62 %
Expenses				
6100 Compensation Expenses (14)				
6115 Interim Rector	96,186.00	96,186.00	0.00	100.00 %
6120 Assisting Clergy	12,705.00	12,705.00	0.00	100.00 %
6122 Kiswahili Pastor	16,832.05	17,000.00	-167.95	99.01 %
6140 Salary-Office Manager	27,548.00	28,080.00	-532.00	98.11 %
6145 Bookkeeper	3,817.92	4,000.00	-182.08	95.45 %
6160 Salary-Sexton	14,040.00	14,040.00	0.00	100.00 %
6165 Salary-Organist	14,157.00	14,157.00	0.00	100.00 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6180 Medical Insurance	4,253.28	4,300.00	-46.72	98.91 %
6185 Travel Allowance	2,153.93	2,275.00	-121.07	94.68 %
6190 FICA	5,658.44	4,000.00	1,658.44	141.46 %
6195 Pension	19,908.72	19,841.00	67.72	100.34 %
Total 6100 Compensation Expenses (14)	217,260.34	216,584.00	676.34	100.31 %
6200 Worship Expense				
6210 Music Ministry	3,180.00	3,500.00	-320.00	90.86 %
6220 Altar and Worship Supplies	5,578.18	5,000.00	578.18	111.56 %
6230 Supply Clergy	1,000.00	1,000.00	0.00	100.00 %
6250 Acolyte Ministries	800.00	800.00	0.00	100.00 %
Total 6200 Worship Expense	10,558.18	10,300.00	258.18	102.51 %
6300 Education Expenses				
6310 Christian Frmation Young People	121.09	1,500.00	-1,378.91	8.07 %
6320 Cont.Clergy Education	995.00	1,500.00	-505.00	66.33 %
6340 Christian Formation - Adult	2,148.39	1,000.00	1,148.39	214.84 %
6380 Hospitality Expense	766.77	1,000.00	-233.23	76.68 %
Total 6300 Education Expenses	4,031.25	5,000.00	-968.75	80.63 %
6400 Communications Expense				
6410 Printing Expense	528.20	2,000.00	-1,471.80	26.41 %
6420 Postage Expense	1,673.05	1,500.00	173.05	111.54 %
6430 Publicity Expense		150.00	-150.00	
Total 6400 Communications Expense	2,201.25	3,650.00	-1,448.75	60.31 %
6500 Administration Expenses				
6510 Office Supplies	361.09	1,200.00	-838.91	30.09 %
6520 Paper Expense	1,148.60	1,500.00	-351.40	76.57 %
6530 Machine Lease/Serv.Contract	4,231.76	5,000.00	-768.24	84.64 %
6540 Archival Expenses		150.00	-150.00	
6550 Service Charges	59.79	100.00	-40.21	59.79 %
6552 Annual Audit Expense	500.00	500.00	0.00	100.00 %
6560 Investment Broker		1,000.00	-1,000.00	
6570 Payroll Expenses	1,278.77	1,000.00	278.77	127.88 %
6583 IT Equipment		500.00	-500.00	
6585 Tech Support	475.00	500.00	-25.00	95.00 %
6586 Software Subscription	2,399.92	2,100.00	299.92	114.28 %
6590 Reconciliation Discrepancies	-0.01		-0.01	
Total 6500 Administration Expenses	10,454.92	13,550.00	-3,095.08	77.16 %
6600 Utilities Expenses				
6610 Fuel Expense	34,699.83	30,000.00	4,699.83	115.67 %
6620 Gas Expense	706.55	600.00	106.55	117.76 %
6630 Electricity Expense	11,172.58	10,500.00	672.58	106.41 %
6640 Water Expense	857.33	1,000.00	-142.67	85.73 %
6650 Telephone Expense	3,879.63	3,500.00	379.63	110.85 %
Total 6600 Utilities Expenses	51,315.92	45,600.00	5,715.92	112.53 %
6700 Plant Expenses				
6720 Building Supplies Expense	750.53	1,000.00	-249.47	75.05 %
6730 Repairs/Maintenance Expense	11,805.25	10,000.00	1,805.25	118.05 %
6734 Snowplowing	11,165.00	8,000.00	3,165.00	139.56 %
Total 6700 Plant Expenses	23,720.78	19,000.00	4,720.78	124.85 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6800 Major Unrelated Expenses				
6810 Diocesan Assessment (12)	34,371.00	34,371.00	0.00	100.00 %
6820 Insurance Expense	29,268.75	29,064.00	204.75	100.70 %
6830 Loan Payments (P+I) (deleted)		64,240.20	-64,240.20	
6840 Capital Expenses (15)		12,000.00	-12,000.00	
6850 Loan Interest Expense (14)	11,599.28		11,599.28	
6860 Loan Principal Payments (15)	26,378.50		26,378.50	
Total 6800 Major Unrelated Expenses	101,617.53	139,675.20	-38,057.67	72.75 %
7000 Fundraising Exp (Non-Op) (-5)				
7010 Stewardship Expense	31.20	250.00	-218.80	12.48 %
7020 Special Events Expenses		150.00	-150.00	
7025 Big Money Raffle Expenses	5,271.45	4,500.00	771.45	117.14 %
7030 Parish Fair Expenses	769.80	750.00	19.80	102.64 %
7055 175th Anniversary Celebration Expenses (deleted)	7,273.02	250.00	7,023.02	2,909.21 %
Total 7000 Fundraising Exp (Non-Op) (-5)	13,345.47	5,900.00	7,445.47	226.19 %
7200 Other Non-Operating Expenses				
7210 Summer Camp Scholarships (18)	550.00	1,000.00	-450.00	55.00 %
7215 College Scholarships	1,000.00	1,500.00	-500.00	66.67 %
7230 Rector's Discret'y Fund (18)	1,500.00	1,500.00	0.00	100.00 %
7260 Sabbatical Fund (9)	1,000.00	1,000.00	0.00	100.00 %
7270 ECCO Dues (16)	1,000.00	1,000.00	0.00	100.00 %
7280 Acolyte Festival Fund (16)		800.00	-800.00	
Total 7200 Other Non-Operating Expenses	5,050.00	6,800.00	-1,750.00	74.26 %
Total Expenses	\$439,555.64	\$466,059.20	\$ -26,503.56	94.31 %
NET OPERATING INCOME	\$ -7,662.76	\$231.30	\$ -7,894.06	-3,312.91 %
Other Income				
8000 Receipts for Funds (10)				
8010 Acolyte Festival Fund		800.00	-800.00	
8020 Be You Fund	189.00		189.00	
8030 Christmas Presents Fund	3,001.75		3,001.75	
8035 Gould Fund for Comm Programs	5,529.00		5,529.00	
8040 Congregational Dev Grant	4,500.00		4,500.00	
8050 ECM Grant	19,105.00	8,000.00	11,105.00	238.81 %
8064 To Pay Off Loan Principal (deleted)	403,468.95		403,468.95	
8070 Food Pantry Fund	5,015.00		5,015.00	
8130 Preservation Bld'g General (8)	44,198.12		44,198.12	
8135 Preservation Windows (8)	110,000.00		110,000.00	
8170 Prepaid Pledges (NR)	9,360.00		9,360.00	
8180 Summer Learning Program (deleted)	1,933.33	15,000.00	-13,066.67	12.89 %
8190 KIC Program	53,686.08	75,000.00	-21,313.92	71.58 %
8195 KIC Music Program Fund	3,199.78		3,199.78	
8198 KIC/MAP Program	41,575.00		41,575.00	
8200 Women's Group Income	2,412.00		2,412.00	
8210 Receipts from Insurance (NR)	12,747.02		12,747.02	
8235 Pass Thru Scholarships	4,250.00		4,250.00	
8245 Pass Thru Various Other	8,145.91		8,145.91	
Total 8000 Receipts for Funds (10)	732,315.94	98,800.00	633,515.94	741.21 %
Total Other Income	\$732,315.94	\$98,800.00	\$633,515.94	741.21 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Other Expenses				
9000 Disbursements from Funds (16)				
9030 Christmas Presents Fund	3,757.69		3,757.69	
9035 Gould Fund for Comm Programs				
9036 Youth Mentor (deleted)	1,893.72	1,893.72	0.00	100.00 %
9037 Gould Youth Program Miscellaneous (deleted)	858.54		858.54	
9038 Summer Learning Gould Fund (deleted)	3,320.74		3,320.74	
Total 9035 Gould Fund for Comm Programs	6,073.00	1,893.72	4,179.28	320.69 %
9040 Congregational Dev Grant	600.82		600.82	
9050 ECM Grant	9,544.96	8,000.00	1,544.96	119.31 %
9052 Rodrigue Scholarship Fund	750.00		750.00	
9064 To Pay Off Loan Principal (deleted)	403,468.95		403,468.95	
9070 Food Pantry Fund	26,581.80		26,581.80	
9130 Preservation Fund (15)	102,057.68		102,057.68	
9155 Rector Search Expenses	670.69		670.69	
9180 Summer Learning Program (deleted)	6,726.58	15,000.00	-8,273.42	44.84 %
9190 KIC Program Expenses	62,222.68	75,000.00	-12,777.32	82.96 %
9195 KIC Music Program Expense	3,297.10		3,297.10	
9198 KIC/MAP Program Expenses	28,247.32		28,247.32	
9200 Peabody-Youth Program (deleted)				
9205 Youth Mentor (deleted)	806.28	806.28	0.00	100.00 %
9208 Peabody-Youth Program Misc (deleted)	3,294.15	3,300.00	-5.85	99.82 %
Total 9200 Peabody-Youth Program (deleted)	4,100.43	4,106.28	-5.85	99.86 %
9210 Insurance Proceeds	12,747.02		12,747.02	
9230 Pass Thru Episcopal Affiliates	2,993.99		2,993.99	
9235 Pass Thru Scholarships	4,250.00		4,250.00	
9240 Pass Thru Discretionary Fund	5,000.00		5,000.00	
9245 Pass Thru Various Other	527.60		527.60	
Total 9000 Disbursements from Funds (16)	683,618.31	104,000.00	579,618.31	657.33 %
Total Other Expenses	\$683,618.31	\$104,000.00	\$579,618.31	657.33 %
NET OTHER INCOME	\$48,697.63	\$ -5,200.00	\$53,897.63	-936.49 %
NET INCOME	\$41,034.87	\$ -4,968.70	\$46,003.57	-825.87 %

St Stephen's Memorial Episcopal Church

BUDGET OVERVIEW: FY_2020 - FY20 P&L

January - December 2020

	TOTAL
Income	
4000 Regular Support (3)	
4010 Plate Offerings Income	3,900.00
4020 Pledge Income	130,000.00
4025 Pledges Previous Year	1,500.00
4030 Special Offerings Income	24,000.00
4050 Flowers & Candles	3,500.00
Total 4000 Regular Support (3)	162,900.00
4100 Withdrawals from Funds (4)	
4110 Endowment Withdrawals	72,064.00
Total 4100 Withdrawals from Funds (4)	72,064.00
4300 Space use (5)	
4310 Funeral/Wedding Fees Income	500.00
4320 Community Gifts Income	12,000.00
Total 4300 Space use (5)	12,500.00
4400 Fundraisers (5)	
4410 Parish Fair Income	8,000.00
4430 Special Events Income	350.00
4440 Program Book Income	5,000.00
4450 Big Money Raffle Income	15,000.00
Total 4400 Fundraisers (5)	36,350.00
4500 Parish Orgs, Other (5)	
4510 Tower Gifts Income	60,000.00
4520 Dividends, Interest, etc.	16,314.88
4590 Income - Other	1,500.00
Total 4500 Parish Orgs, Other (5)	77,814.88
4600 Bequests Used for Ops (6)	33,000.00
Total Income	\$394,628.88
GROSS PROFIT	\$394,628.88
Expenses	
6100 Compensation Expenses (14)	
6110 Rector (TCC)	59,447.85
6115 Interim Rector	40,075.00
6140 Salary-Office Manager	28,080.00
6145 Bookkeeper	4,000.00
6160 Salary-Sexton	14,040.00
6165 Salary-Organist	14,157.00
6180 Medical Insurance	18,493.65
6185 Travel Allowance	2,100.00
6190 FICA	5,700.00
6195 Pension	20,875.80
Total 6100 Compensation Expenses (14)	206,969.30
6200 Worship Expense	

	TOTAL
6210 Music Ministry	2,400.00
6220 Altar and Worship Supplies	5,000.00
6230 Supply Clergy	1,000.00
Total 6200 Worship Expense	8,400.00
6300 Education Expenses	
6310 Christian Frmation Young People	500.00
6320 Cont.Clergy Education	1,500.00
6340 Christian Formation - Adult	1,000.00
6380 Hospitality Expense	750.00
Total 6300 Education Expenses	3,750.00
6400 Communications Expense	
6410 Printing Expense	1,500.00
6420 Postage Expense	1,500.00
6430 Publicity Expense	150.00
Total 6400 Communications Expense	3,150.00
6500 Administration Expenses	
6510 Office Supplies	600.00
6520 Paper Expense	1,200.00
6530 Machine Lease/Serv.Contract	5,000.00
6540 Archival Expenses	150.00
6550 Service Charges	100.00
6552 Annual Audit Expense	500.00
6570 Payroll Expenses	1,500.00
6583 IT Equipment	500.00
6585 Tech Support	500.00
6586 Software Subscription	2,400.00
Total 6500 Administration Expenses	12,450.00
6600 Utilities Expenses	
6610 Fuel Expense	30,000.00
6620 Gas Expense	750.00
6630 Electricity Expense	11,500.00
6640 Water Expense	1,000.00
6650 Telephone Expense	4,000.00
Total 6600 Utilities Expenses	47,250.00
6700 Plant Expenses	
6720 Building Supplies Expense	1,000.00
6730 Repairs/Maintenance Expense	10,000.00
6734 Snowplowing	8,000.00
Total 6700 Plant Expenses	19,000.00
6800 Major Unrelated Expenses	
6810 Diocesan Assessment (12)	39,694.00
6820 Insurance Expense	30,000.00
6840 Capital Expenses (15)	12,000.00
Total 6800 Major Unrelated Expenses	81,694.00
7000 Fundraising Exp (Non-Op) (-5)	
7010 Stewardship Expense	250.00
7020 Special Events Expenses	150.00
7025 Big Money Raffle Expenses	4,500.00
7030 Parish Fair Expenses	750.00

	TOTAL
Total 7000 Fundraising Exp (Non-Op) (-5)	5,650.00
7200 Other Non-Operating Expenses	
7210 Summer Camp Scholarships (18)	1,000.00
7215 College Scholarships	1,500.00
7230 Rector's Discret'y Fund (18)	1,500.00
7260 Sabbatical Fund (9)	1,000.00
7270 ECCO Dues (16)	1,000.00
Total 7200 Other Non-Operating Expenses	6,000.00
Total Expenses	\$394,313.30
NET OPERATING INCOME	\$315.58
Other Income	
8000 Receipts for Funds (10)	
8050 ECM Grant	8,000.00
8190 KIC Program	75,000.00
8198 KIC/MAP Program	98,000.00
8290 Kenyan Congregation Contribution	31,731.72
Total 8000 Receipts for Funds (10)	212,731.72
Total Other Income	\$212,731.72
Other Expenses	
9000 Disbursements from Funds (16)	
9050 ECM Grant	8,000.00
9190 KIC Program Expenses	75,000.00
9198 KIC/MAP Program Expenses	98,000.00
9290 Kenyan Congregation Salaries	31,731.72
Total 9000 Disbursements from Funds (16)	212,731.72
Total Other Expenses	\$212,731.72
NET OTHER INCOME	\$0.00
NET INCOME	\$315.58

St Stephen's Memorial Episcopal Church

BALANCE SHEET

As of December 31, 2019

	TOTAL	
	AS OF DEC 31, 2019	AS OF DEC 31, 2018 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1000 Eastern - Main Operating Acc't	22,067.13	14,110.44
1010 Eastern - Main MM Accc't	188,644.37	289,083.36
1032 Rector's Checking Account	10,637.49	8,295.62
1041 Assistant Rector's Checking	1,094.99	1,094.99
Total Bank Accounts	\$222,443.98	\$312,584.41
Accounts Receivable		
1200 Accounts Receivable	0.00	0.00
Total Accounts Receivable	\$0.00	\$0.00
Other Current Assets		
1205 Accounts Receivable Adjustment	0.00	0.00
1250 A/R Paychex	23.05	23.05
1301 Undeposited Funds	0.00	0.00
1350 Prepaid Expenses	0.00	553.80
Total Other Current Assets	\$23.05	\$576.85
Total Current Assets	\$222,467.03	\$313,161.26
Other Assets		
1400 Investment Accounts		
1410 DIT - Northrup Account	402,953.36	351,087.98
1420 DIT - Johnson Account	36,993.70	32,232.11
1430 DIT - St. Stephen's Account	7,810.02	6,635.43
1440 UBS Endowment	519,033.37	234,215.18
1445 UBS Short Term	52,642.60	
1450 UBS Preserv Windows	181,819.29	81,819.29
1460 UBS Operating	0.00	0.00
1470 Eastern Wealth Management	0.00	624,487.34
1480 Sealed Air Stock	7,249.06	6,340.88
Total 1400 Investment Accounts	1,208,501.40	1,336,818.21
1600 Church (as assessed)	2,982,200.00	2,871,300.00
Total Other Assets	\$4,190,701.40	\$4,208,118.21
TOTAL ASSETS	\$4,413,168.43	\$4,521,279.47
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	0.00	0.00
Total Accounts Payable	\$0.00	\$0.00
Other Current Liabilities		
2400 Employees Insurance Liability	-231.00	168.00

	TOTAL	
	AS OF DEC 31, 2019	AS OF DEC 31, 2018 (PY)
2405 403B / RSVP Contributions	0.00	2,000.00
Total Other Current Liabilities	\$ -231.00	\$2,168.00
Total Current Liabilities	\$ -231.00	\$2,168.00
Long-Term Liabilities		
2225 Eastern Bank Restoration Loan (deleted)	0.00	429,847.45
Total Long-Term Liabilities	\$0.00	\$429,847.45
Total Liabilities	\$ -231.00	\$432,015.45
Equity		
3000 Permanently Restricted Funds		
3010 DIT- Northrup Perm Restricted	402,953.36	351,087.98
3020 DIT- Johnson Perm Restrict Fund	36,993.70	32,232.11
Total 3000 Permanently Restricted Funds	439,947.06	383,320.09
3100 Temp. Restricted Real Estate	2,982,200.00	2,871,300.00
3200 Temp. Restricted Funds		
3210 Rector's Discret. Fund	10,637.49	8,295.62
3220 Assistant Rector's Fund	1,094.99	1,094.99
3230 Prepaid Pledge	9,360.00	4,732.00
3240 Peabody-Youth Program Fund (deleted)	0.00	4,106.28
3250 Congregational Development Fund	4,500.00	600.82
3260 ECM Fund	10,183.81	623.77
3290 Summer Learning Program Fund (deleted)	0.00	4,793.25
3300 KIC Fund	10,402.73	18,939.33
3305 KIC Music	2,450.83	2,788.77
3306 KIC/MAP Fund	13,327.68	
3310 Pass Thrus - Unpaid	5.00	380.68
Total 3200 Temp. Restricted Funds	61,962.53	46,355.51
3400 Designated Funds		
3410 Endowment Fund	506,634.10	858,702.52
3415 Preservation General Fund	31,508.23	89,367.79
3420 Preserv Windows Fund (UBS)	181,819.29	81,819.29
3425 Preserv Windows Fund (cash)	100,040.71	90,040.71
3430 Together Now Fund (deleted)	0.00	27,693.50
3440 Mission Trip Fund	2,005.39	2,005.39
3450 Christmas Present Fund	1,898.70	2,654.64
3460 Sabbatical Fund	9,946.90	8,946.90
3470 Acolyte Festival Fund	4,491.63	4,491.63
3480 Food Pantry Fund	0.00	21,566.80
3490 Women's Group Fund	2,412.00	
3500 DIT- St. Stephen's Fund	7,810.02	6,635.43
3510 Be You Donation Fund	4,913.39	4,724.39
3520 Rodrigue Scholarship Fund	3,134.00	3,884.00
3530 Gould Fund for Youth	14,566.00	15,110.00
3540 Prior Yr's A/P Reserve	0.00	0.00
3550 Rector Search Fund	47,890.24	48,560.93
3590 Operating Fund	12,337.24	-45,950.05
Total 3400 Designated Funds	931,407.84	1,220,253.87
3900 Fund Adjustments	-41,034.87	0.00
3995 Less Total Liabilities	-2,118.00	-431,965.45

	TOTAL	
	AS OF DEC 31, 2019	AS OF DEC 31, 2018 (PY)
Open Bal [do not use]	0.00	0.00
Net Income	41,034.87	0.00
Total Equity	\$4,413,399.43	\$4,089,264.02
TOTAL LIABILITIES AND EQUITY	\$4,413,168.43	\$4,521,279.47



Nurturing the Congregation



NURTURING THE CONGREGATION

REPORT OF THE LAY EUCHARISTIC MINISTERS

The Eucharistic Ministers Team serves at both the 8:00 am and 10:00 am services every Sunday and on other special occasions. The responsibilities of this group are to lead The Procession, Process the Gospel Book, Prepare the Table and generally support the clergy. In addition, we take hosts to shut-ins and generally guide the Acolytes in their roles and responsibilities. In the past year, the group included Pam Alleyne, Bob Dixon, Lucinda McClain, Phillip Mullings, Dorothy Post, Debbie Potter, Emily Sherwood and Nelson Woodfork. Anyone interested in joining, should speak with one of the members. Thank you to all who serve every week. A special thanks goes to Dorothy Post for arranging the schedule.

Respectfully submitted,
Nelson Woodfork

REPORT OF THE ALTAR GUILD OF SAINT MARY

The dedicated people who are the Altar Guild are: Pamela Alleyne, Marilyn Cloran, Robert Dixon, Virginia Fuller Carolyn Hoy, Harry Jackson, Albertina Robillard, Emily Sherwood, Christopher Trahan, and Joyce Wallace.

The Duty of the Altar Guild is to prepare all things necessary for the celebration of the Eucharist or any of the other sacraments and offices of the church. All of these services can be found in the Book of Common Prayer and the Book of Occasional Services. The preparations are done in a manner so that any service may be conducted in order and beauty.

Please speak to anyone of the members if you would like to give your time and talent one Sunday a month to care for the worship space.

Respectfully Submitted,
Virginia Fuller

REPORT OF THE ACOLYTE GUILD

We have been blessed by a few young people and the adult Eucharistic Ministers. I especially want to commend Isaiah Riley-Clarke for serving on the altar 2-3 times a month. Others include Akijah Brown, Dakota Curry, Denva Curry, Brianna LaFortune and Brian LaFortune. Our greatest challenge has been finding adults who will support, train and direct the acolytes. The ministry of Acolytes consists of leading the processions in worship with the cross and candles as well as assisting in the service with things like lighting and extinguishing the candles, distributing the offering plates, opening and closing the altar rail, and helping to clear the altar after communion.

Respectfully submitted,
The Reverend E. Tom Barrington, Jr.

REPORT OF THE MUSIC DIRECTOR

The choir is to be complimented. I am encouraged for their amazing commitment. We have recently acquired some new music. The music is for unison and two and three part anthems. Again, we would invite you to join with us. The Reverend Tom Barrington has been supportive to my role as Choir Director, to which I am greatly appreciative. May God bless you and thank you all.

Respectfully submitted,
Bruce Beecroft, Music Director and Organist

REPORT OF THE BAPTISM MINISTRY CATECHIST

In 2019, the St. Stephen's community gathered to celebrate the sacrament of Baptism, for some of our newest and youngest members. When asked to support the newly baptized members of God's family, the parish enthusiastically responded "We will!" It has been an honor to serve as Baptism Catechist for many years.

Respectfully submitted,
Irene Axelrod

REPORT ON ADULT FORMATION

Adult formation is the ongoing building of the community through classes, workshops, seminars as well as participating in worship, outreach and social justice work. This report lists the formal programs we have held but it is important that we remember that God is forming us at all times as we live into being Christ Body in the world.

- Wednesday evening Bible Study (see separate report)
- Lenten program: Presiding Bishop Michael Curry, the Jesus Movement and the Way of Love (see separate report)
- Monthly Women's Group (see separate report)
- Beloved Community Team (see separate report)
- Lynn Police Department / Community Conversations (see ECCO Report)
- Participation in Diocesan programs including on anti-racism work and social justice work with Episcopal City Mission
- Pastoral Care Team reading *Walk in Love: Episcopal Beliefs & Practices* by Scott Gunn & Melody Wilson Shobe.

Respectfully submitted,
The Reverend E. Tom Barrington, Jr.

REPORT OF THE HEALING PRAYER TEAM

“The Lord has heard my supplication, the Lord accepts my prayer.” Psalm 6:9

Healing Prayers during worship, I believe is vital. In all of our activities, alleluias and doxologies; the communal laying-on-of hands Healing Prayers, show that we are not alone. It puts our collective vulnerability, petitions, praise, and thanksgivings before God. It unites us in our common faith, our dependence upon God, and each other. Our shared healing prayers deepen our faith, strengthen and transform our Community into one vital breath of prayer.

The Healing Prayer Team ~ Dorothy Post, Lucinda McClain, Virginia Fuller, Helen Patmon and Pamela Poppe ~ humbly took turns on Sunday mornings listening to prayer petitions and offered prayers at the Memorial Altar for anyone who came. The Prayer Team was also available to offer prayers at the Blue Christmas Service, which is a somber but comforting Service for those dealing with grief, loss and pain during the holidays.

Interim Rector, The Reverend Tom Barrington, met with The Prayer Team together with the Pastoral Care Team, the first Thursday of each month for conversations and reflections. We were encouraged to attend Tuesday evening devotions with the Monks during Lent, at the SSJE ~ The Monastery of The Society of St. John the Evangelist ~ in Cambridge, and Services of Blessings of the Oils during Holy Week at our Cathedral, Church of St. Paul in Boston.

Our Book Reading for the year was “Walk in Love” by Scott Gunn & Melody Wilson Shobe. It was a remarkable journey through the richness and depth of our Book of Common Prayer. It reminded us of our beliefs, doctrines, sacramental practices of our faith, and structure of the Episcopal Church. That Anglicans and Episcopalians, worshipping in the Anglican Traditions, “Walk in Love” is the Offertory Sentence most often heard universally on a given Sunday, regardless of language or culture.

We pray that the congregated Community will continue to come for communal laying-on-of hands healing prayers on Sunday mornings, that we might be a people bind together in one vital breath of prayer to “walk in love as Christ loved us and gave himself for us an offering and sacrifice to God.” Hallelujah Amen.

Faithfully Submitted,
Lucinda McClain

REPORT OF THE BELOVED COMMUNITY TEAM

In this our fifth year, we continued working on uprooting racism in ourselves, our families, and our communities. Again, we were happy to have St. Andrew's of Marblehead join us as we delve into the fight for justice. We intentionally moved together as whites and people of color and we also explored the use of affinity groups based on race and church affiliation. This experiment proved fruitful in terms of intensely focusing on whites holding other whites accountable as the delve deeply into privilege and white fragility. People of color met and explored internalize racism as well as facilitating healing through the sharing of stories. As a result of this exploration, the group decided to occasionally engage with affinity groups but to remain true to the charge that we must grow together. We recognize that this charge is more difficult, but we are committed to the struggle. We continued to meet on a monthly basis and our group size has had a small increase.

We were blessed to have programming throughout the entire year that was supported by a grant from Episcopal City Mission. In January, we attended the annual MLK Breakfast with the Community Minority Cultural Center in Lynn. On a cold and icy morning, we shared food and thought from the Superintendent of Lynn Public Schools. During MLK Sunday, Rev. Tom, a member of BCT, preached on the topic of implicit bias and the congregation participated in small groups that included youth from across the state. The charge of the small groups that were led by BCT members was to share stories of how you have related to the police.

This year we partnered with RAW Arts and Oasis on two occasions. On a very cold and rainy night, youth attend a showing of the thought-provoking film, "The Hate U Give." Youth Minister, Jason Cruz, compassionately and skillfully facilitated a minefield of deep emotion provoked by the film in the hearts and souls of the youth. They were overcome as they saw themselves in the depiction of race and racism in the lives of youth depicted in the film. Jason guided youth and adults to a pausing place where we all could re-enter the world with the knowledge that we are not alone. The second occasion in which we partnered with RAW Arts and Oasis was to put forth the annual Pride Event, a day in which the social justice issues of LGBTQ youth are articulated. This year they created an Intentional House that embodied the oppression of those known who had or is now being oppressed in the personal lives. Their names were lifted up in ritual and a concrete expression of the lifting was left as a testament for all those passing by to witness.

In February, Pastor Bernadette Hickman-Maynard of Bethel AME and ECCO conducted a workshop and gave a lecture on restoring the "breach" in race relations and building community through the criminal justice system. This event was attended by people of many races and from four different churches. Pastor Hickman-Maynard representing ECCO, gathered BCT members as well as a few people from the St. Stephen's congregation to engage with the Lynn Police to share stories and feelings that are triggered by implicit bias.

This year for our annual event designed to examine race within our families we had a catered meal by Christopher's Cafe and a film clip by Beverly Daniel Tatum. BCT families as well as families from the congregation and the community explored the racial metaphors in Tatum's film clip.

Courageous Conversations towards Racial Justice in the Milton-Mattapan area partnered with us for a workshop entitled, “Historical Storytelling Related to Race and Difference.” Two facilitators developed our personal stories within affinity groups based on race and then we rejoined with each other to report on the experience.

This year’s event focused on whiteness proved extremely challenging since it unabashedly focused on “white fragility.” We believe in the power of art so we joined with True Story Theater to explore the concept and sought to empower white participants to develop non-defensive scripts they could use when encountering racism.

The Mission Institute designed a retreat at Adelynrood for the nuclear group of BCT members. This was an opportunity for us to further solidify our interpersonal relationships that provide the emotional and spiritual basis for unity when the discussions on race dare to divide us. The two facilitators lead us through affinity groups that were based on race and church affiliation. We also took a deep dive into many of the arenas of white supremacy. This retreat deepened our understanding of white fragility that had been discussed in our monthly meetings as we discussed chapter by chapter, Robin DeAngelo’s book, “White Fragility.”

We celebrated this year’s work with a Christmas party as we further committed ourselves to challenging the hold white supremacy has on all of us as we struggle to bring forth the Beloved Community of God.

Respectfully Submitted,
Pam Poppe and Helen Patmon

REPORT OF THE PASTORAL CARE TEAM

The Pastoral Care Team has continued to be fairly active this past year. Visits by team members were somewhat limited due to individual circumstances. Our ministry includes taking communions, visiting homebound members of our parish family and delivering flowers. Team members offer fellowship from the church and offer communion to those who wish to receive the sacraments. It is truly an honor and privilege to be God’s vessels. For some parishioners our visits are their only connection with St. Stephen’s.

Visits have been in homes, nursing homes and hospitals. Those who are visited may share their stories about their days at St. Stephen’s and how much their church means to them. Another part of our ministry is to deliver flowers from the main altar to shut-ins and to the congregation. Photos of the church on note cards provided by Marilyn Cloran are also available to take to those we visit.

The Pastoral Care Team meets monthly for check-ins, training and discussion of various books. This year we read and discussed “Walk in Love” by Scott Gunn & Melody Wilson Shobe. Our members this year have included: Irene Axelrod, Bob Dixon, Amy Inez, Lucinda McClain, Dorothy Post, Debbie Potter and Josephine Russo. Judie Jones faithfully makes phone calls to check on some of our shut-ins.

Respectfully submitted,
Amy Inez

REPORT OF THE “BLUE CHRISTMAS” HEALING MINISTRY

“Be still and know that I am God” Psalm 46:10

Blue Christmas is a quiet, contemplative Service held late in Advent. It is offered to those who are experiencing various kinds of pain and loss during Christmas. This includes those who are without jobs and cannot meet the cultural expectations of providing for their families, for those who have lost loved ones with whom they shared treasured Christmases past, for those who are ill and for those who are lonely. Christmas may not feel like a season of celebration; it can be a painful time. Blue Christmas offers a sacred space for those in pain to come together to offer their pain to God, and that they may experience solace and the true meaning of Christmas in the outpouring of God’s love, even in their feeling of seeming darkness.

On Tuesday, December 17th, 11 people attended the Service. Scripture Readings and prayers alternated with comforting music. The candles on the Advent wreath representing love, joy, peace and hope were exchanged with candles to honor the pain, grief, fear and struggles of those gathered. Rev. Tom Barrington offered a brief reflection and then invited everyone to light individual candles, naming silently or aloud their pain or remembrances. At the same time a member of the Healing Prayer Team was available to offer prayers.

From apparent darkness to light with the candles lit, the Holy Eucharist was celebrated. Rev. Barrington used vessels of clay for holding the candles and for the Eucharist. Surely this was an assurance that God’s love outshines whatever the darkness of our lives might be and in that love, we are molded and made whole again.

Respectfully submitted,
Amy Inez

REPORT OF THE SEARCH COMMITTEE

We began the search process about two years ago. During that time, you have shared your prayers and thoughts and we are eternally grateful. We have gotten to know you in a myriad of ways that has only enriched our lives. The self-study allowed us to create a profile that beautifully captured who we are as a parish. We now have the unfortunate task of reporting to you that despite our sincere and thoughtful efforts, we did not reach a consensus on making a recommendation to the Vestry so the search process has ended without a call. Canon Martha Hubbard from the Diocese reminds us that “much was discerned in the process that will lead the parish forward--so the search did not fail--it just did not reach the hoped for result of a consensus recommendation.” Next steps will be determined by the Vestry. Again, thank you for your patience, love and prayers.

Respectfully submitted,
Helen Patmon and Steve Switzer, Co-Chairs

REPORT OF THE BIBLE STUDY FORMATION GROUP

The Bible Study meets on Wednesday evenings at 6:30 – 8:00 pm. We have a committed group that meets throughout the year. Our major accomplishment was to work through the Gospel of Luke. This was especially relevant as the Sunday Gospel readings were primarily from Luke. We also took some time to focus on some other topics. For Lent, the Bible Study became the Parish Lenten Program during which we listen to and reflected on sermons by Presiding Bishop Michael Curry on The Jesus Movement. In Advent we reflected on the nativity readings from Matthew, Luke and John. Special thanks to the Rev. Charlene Leigh-Koser for her assistance in leading the class. In 2020, we have begun reading the stories of Samuel, King Saul, King David and King Solomon in the Books of First and Second Samuel. All are welcome and encouraged to join us.

Respectfully submitted,
The Rev. E. Tom Barrington, Jr.

REPORT OF THE LENTEN STUDY FORMATION GROUP

Presiding Bishop Curry and the Jesus Movement

The Lenten Study was held on Wednesdays March 13th to April 17th 6:30 – 8:00 pm. We watched videos of sermons by the Most Rev. Michael Curry, Presiding Bishop of the Episcopal Church. He is a dynamic and inspiring preacher.

March 13th – *Following Jesus*: at the National Cathedral in Washington DC

March 20th – *Community or Chaos*: Responding to racist rally at Charlottesville, VA

March 27th – *Jesus and Immigration*: at T. Don Hutto Residential Center in Taylor, Texas
on July 8, 2018 during General Convention

April 3rd – *Jesus and Racial Justice*: Trinity Church Wall Street, New York City

April 10th – *Jesus and Honoring the Environment*: Standing Rock Reservation, North Dakota

April 17th –

Jesus and Young People: Episcopal Youth Event 2017

The Jesus Movement is the ongoing community of people who center their lives on Jesus and following him into loving, liberating and life-giving relationship with God, each other and creation. His preaching led to spirited and deep conversations as we address various issues facing the church, our nation, and the world.

The program culminated with an opportunity to see Bishop Curry in person when he visited the Diocese on April 27th. A good number of us heard him preach at the Cathedral and on the Boston Common.

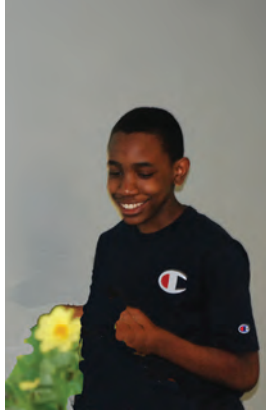
Respectfully submitted,
The Rev. E. Tom Barrington, Jr.

REPORT OF STATIONS OF THE CROSS LENTEN PRAYER MINISTRY

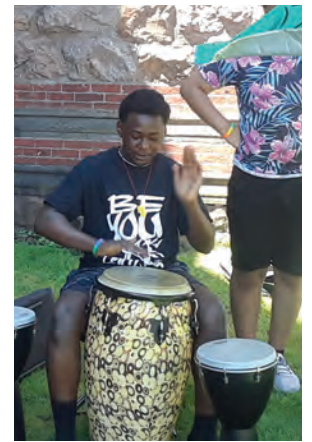
For the fourth year now, during the six Friday afternoons of Lent, a regular group gathered at 1:00 pm in the church to take part in the Stations of the Cross. Stations of the Cross is an offering of prayer focused on places in the City of Jerusalem traditionally associated with our Lord's passion and death. Those who attended took part in the reading of the 14 stations, each were followed by a brief prayer. We gathered in front of the altar as a pictorial representation of each individual event was commemorated.

These powerful meditations proved to be a great way of taking some short time out of our busy schedules to reflect on the meaning of Lent.

Respectfully submitted,
Amy Inez



Hospitality to Children, Youth, & Young Adults



HOSPITALITY TO CHILDREN, YOUTH, AND YOUNG ADULTS

REPORT OF SUMMER LEARNING COMMUNITY OUTREACH

Summer Learning, despite grave uncertainties about a place to operate as the start date approached this year, ended on a very celebratory note. Thanks to the Washington Elementary School principal, school district leaders and Summer Program leaders at St. Stephen's, we were able to operate at Washington School for the entire four weeks. Leaders worked to ensure that students and parents were not alarmed but rather accurately informed once the new location was secured.

Every year the program receives more student applications than it can accommodate, and this year was no exception. Although 40 students were accepted, over 50 sent in applications or had new parents seeking information about the program for their children. Parents embrace the program because they understand how their children benefit academically over the summer months as they prepare for each upcoming school year.

Similar to previous years, the program was once again supported by great teachers and engaging assistants who challenged and guided students as they rotated throughout academic centers, strengthening critical academic skills in math, writing, reading and oral language. Heartwarmingly, most students made strong gains in basic literacy and computation skills from Spring (the last benchmark testing period) to the end of Summer Learning—oral reading, segmentation, letter naming and numeracy fluency.

Respectfully submitted,
Micheal Brown, Director



KIC/MAP



2
0
1
9



REPORT OF KIDS IN COMMUNITY SUMMER CAMP (KIC) AND THE MUSIC & ARTS AFTERSCHOOL PROGRAM (KIC-MAP)

We began our year with opening KIC Summer Camp. Due to licensing issues from the Department of Public Health (DPH), we were forced to rent space at Washington Stem Elementary for the four weeks. This wasn't the easiest of times, but everyone worked together and we were able to register over 100 children. During this time, we also employed 20 mentors and were joined by many volunteers throughout the entirety of camp. Many of volunteers were from various churches and members of our own parish. All the kids were able to enjoy a field trip to Lego-Land, which turned out to be a big hit with the kids. We concluded our summer with the annual "End of the Year Cookout." We were joined by families and staff to enjoy the last day while playing game and eating food that was either bought or donated by families and church members. The kids had their faces painted and won prizes after the water balloon toss and concluded with a short drumming demonstration. It was a great way to wrap up the summer!

After a long journey of hard work and preparation, KIC Music & Art AfterSchool Program has officially been licensed by the Department of Early Education and Care (EEC). Since last November, we have opened our doors to 16 children from low-income families to attend. With our EEC license, we can invite up to 39, so hope with the continuation of word of mouth, and various promoting will help to increase our current numbers.

Here at Kids in Community (MAP), we strive to promote a safe place where children could learn and explore the music and the arts. Our afterschool schedule consists of: daily drumming classes, weekly keyboarding and poetry. We also offer pre-planned curriculum that involves arts & crafts, games, and homework assistance as part of the daily routine.

In the first two months after opening, the children began their drumming education with Brandon Mayes. To showcase their growth thus far, we hosted a Christmas Concert before the holiday break. It was pleasant to see both families and members of the parish both in attendance. The children excitedly displayed their new drumming skills, while also singing songs that filled the room with holiday spirit! After the concert concluded, all were invited to gather for refreshments downstairs. Overall, this was a great event, and we look forward to putting on more in the future!

As our program continues to expand, we hope to employ more specialists to our KIC Team. For instance, in a short time we will be adding a Yoga Specialist who will also direct creative movement activities. To fill our last spot, we hope to find another who will specialize in the Visual Arts area.

Of course, all that ensures to meet these ambitions also requires financial support. KIC relies primarily on funds from grants, which at times can be strenuous on all when not rewarded. Thanks to Reverend Tom and Bonnie Bishop for spending so much of their time on this. It is very time consuming and has shown to be difficult to locate grants that fit our category.

Our next long-term plan is to become a non-profit status. We have not yet started this process, but hope to one day, achieve this within the next year or so. In terms of donations, KIC is always

in need of daily snacks (peanut-free) and art supplies. These are costs that need replenishment and are continuous throughout the year.

We are also extremely grateful to the Parish for allowing these renovations to take place, and for all those who personally took their time to assist KIC/MAP that has allowed our program to be what it is today.

Respectfully submitted,
Shannon Morrissey, KIC-Program Director

Kids in Community Summer Camp



2
0
1
9



REPORT OF THE BARBARA C. HARRIS SUMMER CAMPS & DIOCESAN YOUTH RETREATS

The youth of St. Stephen's have participated in diocesan youth events for many years. 2019 was no exception. In February, Jason Cruz led a group of 20 high school students from our Oasis Community Youth Group to the Senior High Retreat at BCH. In the summer of 2019, five of our youth attended the BCH Summer Camp. Special thanks to the St. Stephen's Vestry and the Diocese of Massachusetts for providing camp scholarships help for those in need.

Faithfully submitted,
The Reverend E. Tom Barrington, Jr.

REPORT OF THE OASIS COMMUNITY YOUTH GROUP

Oasis marked a major transition with the resignation of long time Youth Leader, Jason Cruz, who stepped down from this ministry in June.

The year began with the discouraging news that the Amelia Peabody Grant was not renewed for 2019. We learn about this in late December 2018. We were awarded this grant over the course of a number of years and we are very grateful for the Amelia Peabody Foundation's support. In 2018, that grant award was for \$20,000. Special thanks for the anonymous donation of \$5,000 that allowed the program to continue to the end of the 2018-2019 School Year.

The bi-monthly meetings continued throughout the winter and spring leading up to the Fourth Annual Youth Pride event on Saturday, June 8th. Of special note was:

- The showing of the film *"The Hate U Give"* with deep and heartfelt conversations afterwards.
- Twelve high school students and two adults attended the February 2019, Diocesan High School Retreat.
- Ongoing collaborations with Raw Arts Work in Lynn
- Planning and running a very successful Youth Pride Day on Saturday, June 8th.

On Sunday, June 23rd at the 10:00 am service, we held a celebration and thanksgiving for Jason Cruz's ministry. Many former "CLYDE," "CLYDE, JR.," "CLYDE, THE REMIX" and "Oasis" participants and supporters gathered to recognize his incredible work. Jason preached a moving sermon. Käthe Swaback, James Liberge and Juliana Lopez Davis shared stories about Jason and his impact. Special guests included The Reverend Courtney Davis-Shoemaker, The Reverend Adam Shoemaker and The Reverend H. Mark Smith, Director of Youth Ministries for the Diocese of Massachusetts. Courtney was our Celebrant and Mark was our Deacon.

Respectfully submitted,
The Reverend E. Tom Barrington, Jr.

REPORT OF THE SCHOLARSHIP AWARDS COMMITTEE

Thanks to the generosity of current and former members of St. Stephen's Church, we provided eight members of the congregation with scholarships for higher education.

Scholarship	Awarded to
Martha "Pat" and James M. Harriss Scholarship	Kati Whitcomb
Michael Jude Provost Scholarship	Teka Lumumba-Nkrumah
George Burkholder Scholarship	Christopher Pozo
William and Dorothy Robinson Scholarship	Miles Collis Puro
Shawn Robinson Scholarship	Elizabeth Trahan
Inglis-Thomsen Fund and Dennen-Mower Fund	Nicole Marange
Lillian McCarthy Fund and Babette Dickens Scholarship	Jared Zimiroski
William Rodrigue Scholarship	Shantwan Wilder

Respectfully submitted,
Charlotte Brown-Breckenridge



Deepening Community Engagement



DEEPENING COMMUNITY ENGAGEMENT

REPORT OF THE FOOD PANTRY MINISTRY TEAM

Thank you to Neil O'Donnell for all of his work running the Food Pantry. At the end of June 2019, Neil retired from leading the Food Pantry ministry. He has done great work on the Pantry and has set up an efficient and effective system for the distribution of about 100 bags of groceries to families and individuals on Fridays from 3:00 – 4:00 pm except the first Friday of the month. Thank you also to Neil being available for ongoing training of a new team to run the Pantry

The Vestry and the people of St. Stephen's have been committed to keep the pantry running, however, we were not able to find anyone to take charge of this ministry. Rev. Tom Barrington stepped in to serve as an Interim Pantry Director for the summer. We realized that while there were many individuals who are willing to help with the operation of the pantry, the thought of running it was overwhelming. Instead, we worked to develop a team to run this ministry with individuals taking on specific tasks. The summer months were a time of learning and inviting many new volunteers. In September, Brandi Walker, the Parish Administrator, agreed to step up as the Coordinator of the Pantry as she was already placing food orders and reporting back to the Greater Boston Food Bank. In the fall, the core of volunteers continued to grow. In December, Brandi decided that it was too difficult balancing the pantry work with her Parish Administrator duties. She continues to provide administrative help.

In the fall, we initiated a partnership with the Lynn Vocational Technical Institute's Life Skills Program for a team of students with their para-professionals to come and fill the bags on Thursday mornings. This has proved to be a great help.

With the beginning of 2020 we have designated teams who are:

- Ordering food from the Greater Boston Food Bank, who provides about 90% of our food.
- Picking up the food from the Food Bank once a month, special thanks to Marty Splaine and the Steps to Solution Recovery Program loading and unloading the truck.
- Organizing the storage of the perishable and non-perishable food.
- Figuring out what will be distributed on any given Pantry Distribution Day.
- Keeping the Pantry room clean and orderly.
- Overseeing distribution days: supervising volunteers and ensuring paperwork is being properly filled out.
- Recruiting and deploying volunteers throughout the process.
- Collecting donations from other sources, special thanks to Harry Jackson.

Other regular volunteers are Pam Alleyne, George Corso, Carolyn Edwards, Sally Gosselin, Nicholas Hamel, Carolyn Hoy, Charlene Leigh-Koser, Steve Lapukas, Josephine Russo, Jean Sigourney and Joyce Wallace. From outside of the parish thanks to Anthy Dimitrakopoulos, Eva Jimenez, Maryan Kooros and Dee Wigfall.

The Food Pantry also hosts a clothing giveaway program on the last Friday of the month, with special thanks to Sally Gosselin, Harry Jackson, Lucinda McClain and Rachael Swartz.

	2019 Food Pantry Statistics				
	Households	Adults	Children	Seniors	Weight / Lb
January	196	130	181	82	2706
February	201	145	176	81	3151
March	244	175	162	85	5989
April	241	180	184	95	3465
May	308	262	303	120	4603
June	264	203	252	114	5062
July	228	214	222	101	3763
August	336	270	325	193	6231
September	319	250	285	142	6519
October	327	284	326	89	6948
November	318	362	397	94	7822
<u>December</u>	<u>194</u>	<u>230</u>	<u>258</u>	<u>34</u>	<u>4700</u>
AVERAGE/MO.	264.67	225.42	255.92	102.50	5079.92
TOTAL	3176	2705	3071	1230	60959

Respectfully submitted,
The Reverend E. Tom Barrington, Jr.

REPORT OF THE FOOD PANTRY BOOK MINISTRY

In connection with the Food Pantry, St. Stephen's has long offered the people the opportunity to take as many books as they please. We especially encourage choosing from the range of children/teen books. Many children accompany the adults who come. They are urged to look over the many books and choose as many as they would like. We show them where books in their reading range are placed; we make suggestions to see if they would want them. Joanne Droppers led this effort alone for the first years of this program. She organized the hundreds of books and single-handedly staffed the giveaway each week. Toward the end of her life, by chance, I began to join her in staffing the give-away. Because of her devotion to literacy and learning, which I heard her many times talk about, St. Stephen's has named the Book Give-Away in her memory. This year we especially succeeded in giving away almost all the preschool books, no matter how often we called for more. EVERY Spanish book leaves the shelves on the week they appear. Everyone on the pipeline of the REAL program knows this and tries to increase that supply. I bring this report to you to let you know one of the blessings we offer our neighbors, particularly the youngest of them. God bless our Lynn neighbors with the joy of reading. Again, I can't say enough about how well Joanne prepared me to take up her care.

Respectfully submitted,
Charlene Leigh-Koser

REPORT OF THE SPAGHETTI SUPPER FUNDRAISER

On November 30, 2019, Kent and I hosted our 14th annual Spaghetti Supper Fundraiser in our home to support CPPK. Thanks to all who bought tickets, and to those who helped cook, prepare, and serve, we raised a total of \$940.00!

Respectfully submitted,
Sandy Wittrup

REPORT OF THE CHRISTMAS PRESENTS PROJECT FOR KIDS (CPPK) MINISTRY

Our annual Christmas Presents Project for Kids grew this year by about 30% as we filled 216 bags with gifts for children from our wider community. As ever, we had an enthusiast team who raised money, shopped, bagged and helped give the gifts away. You know who you are and to you go abundant appreciation. A special shout out goes to the three teens who initiated a crafts project—Poetry Boards—to raise money, and to the knitters who gave us a huge bag of hats, scarves and mittens. Also, to Sandy and Kent Wittrup, who sponsored the annual Spaghetti Dinner fundraiser for CPPK, a hearty thanks. Teens from Raw Art brought savvy and energy as they shopped. And once again, The REAL Project made it possible for us to give each child a book of her choice, as well as supplying lots of extra gifts to fatten our bags. Altogether, many hands, hearts, and heads joined in the effort to share the love and make our neighborhood children's Christmases shine a bit brighter.

Faithfully submitted,
Bonnie Bishop

REPORT OF THE LYNN HUNGER NETWORK

The Lynn Hunger Network (LHN) is a community coalition of organizations dedicated to serving the Lynn Community in fighting food insecurity. The group meets monthly on the second Tuesdays of the month at 9:30 am at My Brother's Table, led by Mary Magner.

Members include: St. Stephen's Episcopal Church Food Pantry, The Greater Boston Food Bank, Catholic Charities, The Red Cross, The Salvation Army, Lynn Community Health Center, The Food Project, Greater Lynn Senior Services, Lynn Economic Opportunity and local individuals, all concerned about providing food to those in need. Special drives in which LHN is involved are the Mail Carriers' "Stamp Out Hunger" each May and the Thanksgiving Turkey Round-up with the "fixings" in November.

Respectfully submitted,
Sally Gosselin

12-STEP MINISTRIES REPORT

Two different 12 step groups use space at St. Stephen's. AA meets on Monday night's from 8:00–9:00 pm and NA meets on Tuesdays from 7:00–8:30 pm.

This year I would pose to explain why 12-step meetings are vital for the individual members and the communities they come from. Alcoholism and Drug Addiction are considered a disease by the medical community. This disease impacts not only the individual but also families and the greater community! Most individuals first will seek help through counseling and treatment to purge the body of the substance abuse!

After treatments that can range from a week to sometimes months, the individual can be clean of substances, but the next phase will require a lifetime of maintaining sobriety! This is where Alcoholic Anonymous (AA) and Narcotics Anonymous (NA) help.

AA and NA are others who experienced the same disease, they create small groups that meet all over world usually in church basements or hospitals, to share their stories and how they were able to gain a meaningful purpose in their lives. This also helps families heal and benefits communities who gain active people to straighten bonds! Some also discover a power greater than them and return to God and Church!

Faithfully submitted,
Neil M. O'Donnell

REPORT OF THE ESSEX COUNTY COMMUNITY ORGANIZATION (ECCO) TEAM

St Stephen's participated in ECCO's community conversation with the Lynn Police Department in the spring of 2019. ECCO has been working with LPD to address racial tensions between community members, especially people of color, and the police. In LPD agreed to add a session in their mandatory annual training curriculum for one-on-one conversation between community members and LPD officers. St. Stephen's agreed to recruit about 10–14 individuals to participate. We prepared for this at our annual Martin Luther King, Jr, Sunday in January by a sermon/ conversation with each other about positive and negative experiences with police. We encouraged our members to listen for differences in the experiences of people of color and those who are white. In April, we had about a dozen participate in the conversations with officers at the Lynn Police Department. Special thanks to ECCO staff member, the Rev. Bernadette Hickman-Maynard for her trainings and support. The participants reported that the conversations were interesting, challenging, fruitful and frustrating. Overall, our members felt it was a positive step but there is much more left to be done to improve community police relations.

In June, a number of our members participated in ECCO's annual Boat Cruise Fundraiser out of Gloucester Harbor. It was a beautiful night for good food, music, dancing as well as "building relationships and power to put human dignity at the center of public life." (from ECCO's description of who they are)

Respectfully submitted,
The Reverend E. Tom Barrington, Jr.

GLOBAL OUTREACH OFFERINGS REPORT

St. Stephen's supports worldwide outreach efforts of the Episcopal Church through Episcopal Relief & Development, the United Thank Offering and the Good Friday Offering.

The United Thank Offering (UTO) is a ministry of The Episcopal Church for the mission of the whole church. Through UTO, individuals are invited to embrace and deepen a personal daily spiritual discipline of gratitude. UTO encourages people to notice the good things that happen each day, give thanks to God for those blessings and make an offering for each blessing using a UTO Blue Box. UTO is entrusted to receive the offerings, and to distribute the 100% of what is collected to support innovative mission and ministry throughout the Episcopal Church and Provinces of the Anglican Communion. Blue Boxes are available in the Galahad area. During 2019, St. Stephen's took in a total of \$1,627.40 and passed \$1,817.74 to UTO.

Episcopal Relief & Development (ERD) is an international relief and development agency of the Episcopal Church. It was established in 1940 as the Presiding Bishop's Fund for World Relief. Episcopal Relief & Development is an effective, reliable, and vital ministry of the Episcopal Church in communities around the world. It provides emergency assistance in times of disaster, rebuilds devastated communities after the immediate crisis is over, and offers long-term solutions to help people sustain safer, healthier and more productive lives. St. Stephen's annually welcomes Esmerelda to receive the ERD offerings. In 2019, donations to ERD from St. Stephen's totaled \$970.91. \$1,176.25 was passed along to ERD.

The Anglican Diocese of Jerusalem is the Anglican presence in Israel, the Palestinian territories, Jordan, Syria and Lebanon; it is a part of the Episcopal Church in Jerusalem and the Middle East, and based at St. George's Cathedral, Jerusalem. St. Stephen's has traditionally donated offerings from the Good Friday Service to the Church in Jerusalem. In 2019, \$426.17 was sent to the Church in Jerusalem.

Please consider supporting these efforts by taking a blue box (for UTO) or a Mite Box or Quarter Cards (for ERD) home or making a donation in the name of that person on your gift list who presents a challenge for you when shopping! Websites are: <https://episcopalchurch.org/united-thank-offering> and <https://www.episcopalrelief.org/>

Respectfully submitted,
Ruthanne D. Switzer

WOMEN'S GROUP REPORT

The Women's Group meets the second Sunday of the month. The group is made up of approximately 30 – 40 women from both St Stephen's and St Andrew's Church. This group of women is from all walks of life. Our gatherings are held after service at one of the two churches. After a shared potluck lunch, a conversation or event is facilitated by two volunteers from the group on a topic of their choosing.

We engage in conversations around faith, social justice, current events and our youth. We discuss women's evolving roles in the world, i.e. what in the news, women in politics, massage parlor human trafficking as well as women's personal lives as wives, mothers, grandmother, students, caregivers and breadwinners. Just about anything women are involved within the communities and around the world.

Other topics included Fredrick Douglas and the women in his world, how we see God's work in our own lives, plentiful harvest and healing prayers in our community. There was a lesson on writing and reciting poetry. We packed goody bags for the pantry kids at Halloween and made about 50 bags with toiletries, personal items and pampers for a women's shelter in Lynn. We celebrated breast cancer awareness month, by showing of a sea of pink and short stories on how God has worked in our lives.

Last year in place of the group's annual retreat, we decided to attend a theater performance. "Black Light" was a dynamic, multi-layered cabaret musical of storytelling. This show integrated diversity, spirituality, cultural and ancient ritual into this one man show.

We welcome all women from both churches to join us. The only prerequisite is to be willing to do your part in sharing your talents, bring a dish to share, help with clean up and enjoy delicious food and the unity of sisterhood. Please join us in this amazing ministry.

Respectfully submitted,
Joyce Wallace

REPORT OF THE NOMINATING COMMITTEE

The nominating committee is responsible for seeking qualified individuals to represent St. Stephen's Church on the Vestry, North Shore Deanery Assembly, and Diocesan Convention. Nomination Forms were due on February 9, 2020. However, nominations can be made from the floor during the Annual Meeting.

The Nominating Committee Presents:

Vestry

Senior Warden (1 seat, 1-year term)
Christopher Trahan (incumbent)

Junior Warden (1 seat, 1-year term)
Harry Jackson (incumbent)

Clerk (1 seat, 1-year term)
Carolyn Hoy (incumbent)

Treasurer (1 seat, 1-year term)
Vacant

Vestry (3 seats, 3-year term)
Albertina "Tina" Robillard
Emily Sherwood
Conrad "Con" Squires
Robert "Bob" Tucker

Vestry (1 seat, 2-year term)
Joyce Wallace

Diocesan and Deanery Representation

Delegates to Diocesan Convention and to the Deanery
(2 seats, 1-year term; 1 alternate seat, 1-year term)
Vacant Delegate
Vacant Delegate
Vacant Alternate Delegate

Representatives to North Shore Deanery Assembly (5 voting delegates, 1-year term each; we will elect two at-large representatives since our two Diocesan Convention and alternate delegates also represent us at a Deanery level.)

Joyce Wallace
Vacant Representative